

**SUMMARY OF MINUTES
Regular Board Meeting
January 17, 2019**

Board President Joseph A. Caffrey called the meeting to order at 6:37 p.m.

Superintendent Brian J. Costello led the Pledge of Allegiance to the Flag.

Board Secretary Thomas F. Telesz called the roll

9 Members Present: Atherton, Evans, Geiger, Patla, Quinn, Susek, Thomas, Walker, Caffrey

President Caffrey began the meeting:

- Happy New Year -- hope you all had a good holiday season – thank you for coming out tonight.
- The Chair wishes to announce that the Board held an Executive Session prior to the Committee Meeting of January 17, 2019 and prior to the Regular Meeting of January 17, 2019. The subjects discussed in Executive Session related solely to matter of employee relations, labor negotiations, and/or threatened or actual litigation.
- Motion to approve the minutes of the Regular Board Meetings of October 29, 2018; November 27, 2018; December 4, 2018 and the Reorganization Meeting on December 4, 2018.

Ms. Patla moved, seconded by Mr. Geiger to adopt the above mentioned Minutes. The vote was as follows:

9 Ayes: Atherton, Evans, Geiger, Patla, Quinn, Susek, Thomas, Walker, Caffrey

Treasurer's Report:

Thomas F. Telesz, Business Administrator/Board Secretary, presented the Treasurer's Report ending November 30, 2018.

**WILKES-BARE AREA SCHOOL DISTRICT
CASH ACCOUNT BALANCES
MONTH ENDING NOVEMBER 30, 2018**

GENERAL FUND

	\$	
1 GENERAL FUND CHECKING - FNCB	(772,514.69)	
2 GENERAL FUND CASH CONCENTRATION - FNCB		43,021,581.87
3 FEDERAL PROGRAMS - FNCB		593,433.50
4 FEDERAL PROGRAMS CHAPTER 1 -FNCB		1,214,411.16
5 FNB BANK		448,161.16
6 FNB BANK		74,678.91
7 JANNEY MONTGOMERY SCOTT		1,716,725.90
8 PNC BANK		388,042.21
9 LPL FINANCIAL		830,163.16
10 EARNED INCOME TAX ACCOUNT-FNCB		31,168.72
11 COMMONWEALTH INVESTMENT #1		11,955.03
12 REAL ESTATE TAX ACCOUNT - FNCB		-
13 LANDMARK CD		469,486.06
14 PLGIT EIT		839,418.44
15 ATHLETIC FUND-FNB BANK		197,320.31
16 PAYROLL CHECKING-FNCB		1,527,304.06
17 PAYROLL CLEARING -FNCB		-

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	TOTAL GENERAL FUND	\$	50,591,335.80
CAPITAL PROJECTS FUNDS			
18	2016 CAPITAL PROJECTS CASH CONCENTRATION-FNCB	\$	8,750,617.07
19	PNC BANK INVESTMENT		4,029,922.49
20	PLGIT CASH RESERVE		1,757,268.58
	TOTAL CAPITAL PROJECTS FUNDS	\$	14,537,808.14
FIDUCIARY FUNDS - TRUST AND AGENCY			
TRUST FUNDS:			
21	WHOLE LIFE GROUP TRUST-CITIZENS BANK	\$	149,234.73
22	COMMONWEALTH INVESTMENTS WHOLE LIFE		343,480.85
AGENCY FUNDS:			
23	ELEMENTARY ACTIVITY FUND-Landmark BANK		133,659.09
24	SECONDARY ACTIVITY FUND-Landmark BANK		334,806.10
	TOTAL FIDUCIARY - TRUST AND AGENCY FUNDS	\$	961,180.77
PROPRIETARY FUND - FOOD SERVICE			
25	FOOD SERVICE CHECKING ACCOUNT-Landmark Bank	\$	3,128,922.54
	TOTAL PROPRIETARY FUND - FOOD SERVICE	\$	3,128,922.54
DEBT SERVICE FUND			
26	COMMONWEALTH INVESTMENTS DEBT SERVICE	\$	9,569.14
	TOTAL DEBT SERVICE FUND	\$	9,569.14

Rev. Walker moved, seconded by Mr. Evans to adopt the Treasurer's Report ending on November 30, 2018. The vote was as follows:

9 Ayes: Atherton, Evans, Geiger, Patla, Quinn, Susek, Thomas, Walker, Caffrey

Atty. Frank Hoegen presented architectural renderings for Waterfront Residential Apartments and Commercial space being developed by Mr. Ross Spengler on River Street, Plains. The building will be 7 stories with the first floor being leased at \$23 per square foot to restaurants and retail space. The remaining floors will house 102 apartments with rents ranging from \$1,500 to \$2,500. There will be long term and short term leases available. The projected budget for the project is \$30 million and will be a two year construction project. They requested permission to proceed with a public hearing and possible LERTA consideration be given by the school district.

Atty. Wendolowski asked if there is a possibility of working together on the Highway Occupancy Permit for our project and Mr. Spengler's project.

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Report of the Superintendent:

- Dr. Costello announced there will be a Speech and Debate Tournament at Meyers High School on Saturday, January 19, 2019. Ruth Borland further explained it is the 20th Annual Speech and Debate Martin Luther King, Jr. Tournament, there will be 250 students attending and 100 judges.
- On January 24th at 7 p.m. our CAPP students will present a showcase at GAR High School.
- Proud to announce through grant monies we will be able to provide Chromebooks for all students grades 3 through 12.
- Pathway to Success Slide Show Presentation which highlighted the following topics:
 - Building Improvement Analysis
 - Financial Analysis
 - Pathway to the Future – 5 year Financial Plan to bring stability to the District
 - Consolidation of the 3 high schools
 - Study of sites for New High School
 - Pagnotti Site Environmental Studies
 - PDE Approval for Pagnotti Site
 - Entered Contracts with Design team for Building on Pagnotti Site
 - 3rd party Environmental Review of Pagnotti Site
 - Acquisition of Pagnotti Site
 - Received enhanced financial rating by Moody and S&P
 - Structural balanced budget for 2019
 - Academic Achievements and Future Goals
 - STEM classrooms in the New High School

APOLLO REPORT

Mr. Mike Kryzwicki – Monthly update on District Maintenance. Partial roof replacement at the Administration Building has been completed.

Replacements parts for the electrical panel at Mackin have shipped. The District's electrician will install these parts.

Meyers – Performed monthly inspection of the Walkway and tunnel – no major movement has been observed since the last inspection. The wall sheathing on safety sheds at Meyers need some minor repair work that can be performed by the District maintenance staff.

New High School Project – Dynamic compaction has progressed on the building footprint. As of 5:00 pm today, the project has been suspended but the project is almost three quarters done. Dynamic compaction will resume in the spring. Future parking area along westerly property was brought up to finish grade. Remainder of building pad will be excavated to subgrade pad over the next two months. The contractor has continued to cut the new driveways down to proposed subgrade elevations. If we waited until spring to begin dynamic compaction, it would be November 2019 to place fill on footprint that translates into no construction work until the Spring of 2020.

Dr. Costello responded with this in mind, we are hopeful to have the school opened for the 2021-2022 school year.

Kistler Pool Roof Replacement – The lawn area disturbed during construction will need to be re-seeded by the Contractor in the spring.

Meyers Occupancy Load – Doors, frames and hardware have been ordered. Installation will be scheduled when delivery date is confirmed.

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Explained the Change Order #2 of Stell Enterprises. A change order is nothing more than a document that adjusts the contract to increase the cost so they can bill for the work that was performed. In this case, most of the work in this change order was unit price work. When we bid this out we were optimistic about doing some additional work. For example, cutting in the new driveways. . We can't use them - which was done intentionally for security reasons. There is one cut out on South Main Street Entrance and the other is starting on the Maffett St. Entrance. Through the unit prices, which were very competitive, we authorized that work under the unit price that was already in the contract and the cut those driveways. On a summary level, there is a sub-section within the budget that includes \$510,000 for work not in their base bid but work had been identified as work that would need to be done. If you take all the costs for the work that has been completed it adds up to 390,000 which is under the \$510,000 budget.

Ms. Thomas inquired about possibility of using pressure treated lumber to repair safety sheds at Meyers. The second concern is the floors in the GAR Cafeteria is extremely slippery when wet and Life Skills class floor is in poor shape.

Unfinished Business:

Ms. Thomas inquired about the sale of district owned properties. Atty. Wendolowski stated, "At this time there currently aren't any offers."

Communications from Citizens:

1. John Suchoski
2. Ruth Borland
3. Kim Borland
4. Debra Formola

These citizens addressed the Board in regard to the following:

John Suchoski:

- List of properties for sale
- New stormwater fee
- Possible LERTA consideration regarding the apartment/retail development on River Street, Plains

Ruth Borland:

- Advocate of neighborhood schools – concerned about educational and environmental issues at the new school site.
- Recognized Mr. Caffrey for delivering gifts from Valley Santa to 8 families on Christmas Eve.
- Martin Luther King Speech/Debate Tournament on January 19.

Kim Borland:

- Believes in neighborhood schools.
- Importance of Libraries in the schools.

Debra Formola:

- What mineral rights did we pay for on the Pagnotti Property?
- DEP and EPA rules regarding the arsenic levels in the ground and the possibility of it leaking into the watershed in the future.

LUZERNE INTERMEDIATE UNIT #18

Ms. Thomas – Next meeting is Wednesday, January 23, 2019 at 6:00 p.m.

WILKES-BARRE AREA CAREER AND TECHNICAL CENTER

Mr. Quinn – Next meeting is Monday, January 28, 2019.

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CURRICULUM COMMITTEE REPORT

Mr. Evans presented the following report and recommendation for the Board's approval.

1. That approval be granted to the G.A.R. Marching Band to travel to Cleveland, Ohio on May 18, 19, 20, 2019 for the "Annual Band Trip". The Band Parents Booster Club is responsible for all costs associated with the trip.

Mr. Evans moved, seconded by Ms. Thomas to adopt this report. The vote was as follows:

9 Ayes: Atherton, Evans, Geiger, Patla, Quinn, Susek, Thomas, Walker, Caffrey

BUDGET FINANCE/MATERIALS & SUPPLIES and CONTRACTED SERVICES COMMITTEE REPORT

Rev. Walker presented the following report and recommendations for the Board's approval:

A. Administrative

1. Capital Projects

That approval be given to the below listed payments:

Apollo Group, Inc.	Admin. Bldg Roof Replacement	Capital Projects	AGI-18041- WBASD PR #4	\$608.40
Dunmore Roofing	Admin. Bldg Roof Replacement	Capital Projects	App. No. 2	\$4,061.88
Dunmore Roofing	Admin. Bldg Roof Replacement	Capital Projects	App. No. 3	\$4,420.00
Dunmore Roofing	Kistler Pool Roof Replacement	Capital Projects	App. No. 6	\$12,590.25
A & E Group JC	New High School Plains Site	Capital Projects	Inv. #3	\$207,307.83
Apollo Group, Inc.	New High School Plains Site	Capital Projects	App. No. 21	\$35,421.60
Borton Lawson Engineering, Inc.	New High School Plains Site	Capital Projects	2017-3091-001- 0000015	\$79,403.43
Densification, Inc.	New High School Plains Site	Capital Projects	App. No. 3	\$100,800.00
Geo-Science Engineering & Testing	New High School Plains Site	Capital Projects	Inv. # 017326	\$10,922.62
Stell Enterprises	New High School Plains Site	Capital Projects	App. No. 2	\$269,532.00
TGL Engineering, Inc.	New High School Plains Site	Capital Projects	Inv. #13	\$35,000.00
WKL Architecture	New High School Plains Site	Capital Projects	Inv. #14	\$61,700.00
Borton Lawson Engineering, Inc.	Pagnotti Property Phase II ESA	Capital Projects	2017-3091-003- 0000008	\$900.72
Plains Township	New High School Plains Site	Capital Projects	Inv. # 18036.00(1)	\$4,646.50
Citizens Voice	New High School Plains Site	Capital Project	Ref. # 82251450 CLL	\$792.50
Times Leader	New High School Plains Site	Capital Projects	Trans. # 300867695	\$1,281.20

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2. To approve the submission of PlanCon Part F (Construction Documents) "Exhibit A" documentation and related materials to the Department of Education.
3. That ratification be given to the Repository Tax Sale by Northeast Revenue Service, LLC, as agent for the Luzerne County Tax Claim Bureau as follows:

Property Address	Parcel No.	Proposed Bid
Hanover Street Wilkes-Barre, PA	73-I9NE1-001-001-000	\$500.00
104 Adj. Barney Street Wilkes-Barre, PA	73-19NW2-011-040-000	\$500.00
Azalea Trail Bear Creek Twp., PA	04-N12S2-002-010-000	\$500.00
51 Thomas Street Wilkes-Barre, PA	73-G10SE1-013-010-000	\$3,586.31
282 N. Penna. Ave. Wilkes-Barre, PA	73-H10SW1-006-032-000	\$600.00
120 Hickory Street Wilkes-Barre, PA	73-I9NE2-042-008-000	\$500.00

4. That approval be given to make final 2017-2018 Budget Line Transfers in accordance with the following listing. The transfers are a result of the year-end accounting and auditing adjustments which reconcile the accounts per books to the District's submission of its 2017-2018 Annual Financial Report (AFR).

TO				Amount	From				Amount
1200	500	Special Education	Purchased Svcs.	1,350,000	1100	500	Regular Programs	Purchased Svcs.	1,350,000
1400	500	Other Instructional Programs	Purchased Svcs.	275,000	1100	500	Regular Programs	Purchased Svcs.	275,000
2100	500	Pupil Personnel	Purchased Svcs.	44,000	1300	500	Vocational Ed.	Purchased Svcs.	44,000
2300	100	Support Services-Admin.	Salaries	292,000	2400	300	Support Svcs.-Pupil Health	Prof. Svcs.	292,000
2700	500	Student Transportation Svcs.	Purchased Svcs.	261,000	2600	200	Operations & Maintenance Svcs.	Benefits	261,000
2900	500	Other Support Svcs.	Purchased Svcs.	2,000	2800	500	Central Support Svcs.	Purchased Svcs.	2,000
5200	900	Interfund Transfers-Out	Fund Transfers	250,000	5100	800	Debt Service	Other	250,000
5200	900	Interfund Transfers-Out	Fund Transfers	250,000	3200	500	Student Activities	Purchased Svcs.	250,000
5200	900	Interfund Transfers-Out	Fund Transfers	70,000	2500	500	Support Svcs.-Business	Purchased Svcs.	70,000

PART F: CONSTRUCTION DOCUMENTS
BOARD TRANSMITTAL (1 of 2)

DISTRICT/CTC: Wilkes-Barre Area School District COUNTY: Luzerne
PROJECT BLDG NAME: New High School - Plains Township PROJECT #: 3885

architectural firm for this project is: A+E Group JV
architect to be contacted if there are any questions about Part F is:

insman, AIA; Harry Rutledge, FAIA 570-822-8500 570-822-0297
Architect's Name and Position Phone Number Fax Number

architectural firm's address is: 140 Maffet Street, Wilkes-Barre, PA 18705

architect's e-mail address is: czondlo@aegroup.org; jcooney@aegroup.org

district/CTC administrator to be contacted about Part F is:

1 Costello, Superintendent 570-826-7111 ext. 1148 570-819-5010
District/CTC Administrator's Name and Position Phone Number Fax Number

SD/CTC administrator's e-mail address is: bcostello@wbasd.k12.pa.us

I hereby certify that the attached materials were approved for submission to the Pennsylvania Department of Education by board action. This also certifies that the architect has been directed to insure that all plans related to this project conform generally accepted codes or guidelines as set forth in Section 349.16 of the Department of Education Standards.

BOARD ACTION DATE: 1/17/2019

VOTING: AYE _____ NAY _____ ABSTENTIONS _____ ABSENT _____

Thomas Telesz, Secretary/Business Manager
Signature, Board Secretary Board Secretary's Name, Printed or Typed
Wilkes-Barre Area School District, 730 South Main Street, Wilkes-Barre, PA 18711 _____
District/CTC Address Date

UPDATED FORMS AND RELATED INFORMATION

PROJECTS	PAGE #	
	F03	Enrollment Projections by Grade level
A	F04-F05	Elementary Room Schedule for Project Building
	F06-F08	Middle/Secondary Room Schedule for Project Building
A	F09	Central District Administration Office
A	F10	Vocational Room Schedule for Project Building
	F11	Room Schedule Adjustments
	F12	Project Full Time Equivalents
	F13	Comparative Design Analysis
	F14	Full Time Equivalents Converted to Rated Pupil Capacity
A	F15	Certificate of Ownership (if applicable)
	F16	Project Building Characteristics
	F17	Construction Specification Requirements
A	F18	Rough Grading to Receive the Building
	F19	Sanitary Sewage Disposal
	F20	Certification in Lieu of Agency Approvals, Permits & Service Availability Letters
		Letter or Equivalent Written Certification from Municipality of Project's Conformance with Applicable Comprehensive Plan and Zoning Ordinances (if applicable)
		Letter or Equivalent Written Certification from County Planning Agency of Project's Conformance with Applicable Comprehensive Plan and Zoning Ordinances (if applicable)
		A Separate Floor Plan Drawing Identifying Spaces Listed on Room Schedule with Calculated Area Noted Therein and Perimeter of Each Scheduled Area Clearly Marked in a Contrasting Color
		Board Response to Part E, Design Development, Comments From PDE's Architect Requiring Board Response (if applicable)
		EPA/DOE Target Finder "Statement of Energy Design Intent"

(CONTINUED ON THE NEXT PAGE)

PART F: CONSTRUCTION DOCUMENTS
BOARD TRANSMITTAL (2 of 2)

DISTRICT/CTC: Wilkes-Barre Area School District
PRJT BLDG NAME: New High School - Plains Township

COUNTY: Luzerne
PROJECT #: 3885

- X Construction Specifications
- X Project's Prime Contracts:
- | | | | |
|--|---|--|---|
| <u>X</u> General | <u>X</u> Plumbing | <u> </u> Asbestos Abatement | <u>X</u> Other: <u>Site Work</u> |
| <u>X</u> HVAC | <u>X</u> Electrical | <u> </u> Educational Technology | <u>X</u> Other: <u>Building Shell, Elevators,</u> |
| <u>X</u> Other: <u>Fire Protection</u> | <u> </u> | <u>X</u> Other: <u>Food Service Equip.</u> | <u>X</u> Other: <u>Metal Framing, Drywall, i</u> |
| <u>X</u> Other: <u>Landscaping</u> | <u>X</u> Other: <u>Aluminum & Glass</u> | <u> </u> | <u> </u> Other: <u> </u> |
- X Project Site Plan Drawing
- X Project Building Floor Plan Drawings
- X Roof Plan Drawings
- X Building Elevation Drawings
- X Building, Wall Sections and Detail Drawings
- X Room and Equipment Layout for the Library
- X Room and Equipment Layout for a Typical Classroom
- X Room and Equipment Layout for Science Classrooms
- X Room and Equipment Layout for Art and Music Rooms
- N/A Room and Equipment Layout for Family/Consumer Science
- X Room and Equipment Layout for Technology Labs / Industrial Arts Shop
- X Room and Equipment Layout for the Kitchen and Cafeteria
- X Room and Equipment Layout for the Administrative, Guidance and Health Suite
- X Structural Drawings
- X Plumbing Drawings
- X HVAC Drawings
- X Electrical Drawings
- N/A Sewage Treatment System Drawings
- N/A Asbestos Abatement Plan Drawings and Specifications (If applicable)

AGENCY APPROVALS/RECOMMENDATIONS

Page F20 certifies that all applicable agency reviews and approvals have or will be obtained prior to entering into construction contracts.

PDE USE ONLY

Bid Opening Date: _____
(MM/DD/YY)

Basis of Award: Base Bid _____ Base Bid plus Accepted Alternates _____

_____ Owner Controlled Insurance Program:
Quote Method _____ Bid Alternate _____ Base Bid _____ Other _____

_____ Asbestos Abatement

_____ Combined Bid

_____ Bid Alternates affecting capacity or area

_____ Demolition of Entire Existing Building

_____ Project to Be Constructed and Based on approved
School Design Clearinghouse design
LEED Silver, Gold or Platinum or two, three or four Green
Globes certification

_____ QSCB/QZAB Funded

_____ Bid Breakouts

_____ Other: _____

District/CTC: Wilkes-Barre Area School District	Project Name: New High School - Plains Township	Grades: <u>9</u> - <u>12</u>
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ENROLLMENT PROJECTIONS FOR PROJECT BUILDING GRADES

- A. Current Elementary/Secondary Public Enrollment For October 2015-2016
 ("October 1 Enrollment, Low Income, and LEP Data Profile and ACS" PIMS Report)
- | | | |
|--|--------|-------|
| 1. Current District Enrollment For Grades K-12 | | 6,904 |
| 2. Current Enrollment For Project Building Grades | 9 - 12 | 2,125 |
| 3. Current Enrollment For Project Building Grades + 10% <u>or</u> 15%
(A-2 times 1.10 For Districts With Total Enrollment > 1500 <u>or</u>
A-2 times 1.15 For Districts With Total Enrollment =< 1500) | | 2,338 |
- B. PDE Enrollment Projections, Dated December 2016
 Highest Projected Enrollment for Project Grades 2,212
 (refer to Part A instructions for further direction)
- C. District Projected Enrollment
 Source Document(s), Date Prepared and Page Number(s):

- D. Highest Projected Enrollment (highest of A3, B or C) 2,338
 If this project's Highest Projected Enrollment (line D) is based on district-generated enrollment projections (line C), provide the projections and supporting documentation.
- E. Planned Capacity for Project Grades (list all buildings, including this project building, with any of the same grades, i.e. if the project building houses grades K-6, list all buildings which house 1st, 2nd, 3rd, 4th, 5th or 6th grade, or kindergarten). See the Part F instructions for additional information about calculating the Planned Building FTE.

<u>Building Name</u>	<u>PDE Project #, if applicable</u>	<u>Planned Building FTE</u>
New High School	3885	2,466
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Planned Capacity Total: 2,466

F. Enrollment to Capacity Adjustment (D divided by E, Total) 0.9481
(ROUND TO 4 DEC PL;
 MAXIMUM = 1.0000)

ELEMENTARY ROOM SCHEDULE FOR PROJECT BUILDING (1 OF 2)

District/CTC: Wilkes-Barre Area School District Project Name: New High School - Plains Township Grades: 9 - 12

PROJECT PLANNED SPACES - SCHEDULED AREA ONLY											
		EXISTING				NEW				TOTAL	
#1	#2	#3	#4	#5	#6	#7	#8	#9	#10	#11	#12
NAME OF SPACE	UNIT FTE CAP	UNIT AREA SQ FT	NUMBER OF UNITS	TOTAL AREA SQ FT	TOTAL FTE CAP	UNIT AREA SQ FT	NUMBER OF UNITS	TOTAL AREA SQ FT	TOTAL FTE CAP	TOTAL AREA SQ FT	TOTAL FTE CAP
LIBRARY	XXX				XXXX				XXXX		XXXXX
HALF-TIME KINDRGRTN	50										
HALF-TIME KINDRGRTN	50										
HALF-TIME KINDRGRTN	50										
FULL-TIME KINDRGRTN	25										
FULL-TIME KINDRGRTN	25										
FULL-TIME KINDRGRTN	25										
REG CLSRM 660+ SQ FT	25										
REG CLSRM 660+ SQ FT	25										
REG CLSRM 660+ SQ FT	25										
REG CLSRM 660+ SQ FT	25										
REG CLSRM 660+ SQ FT	25										
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REG CLSRM 660+ SQ FT	25										
REG CLSRM 660+ SQ FT	25										
REG CLSRM 660+ SQ FT	25										
SPECIAL ED ROOMS	XXX	SEE PAGE F11				SEE PAGE F11				XXXXXX	XXXXX
SMALL GROUP <850 SQ FT	XXX				XXXX				XXXX		XXXXX
SMALL GROUP <850 SQ FT	XXX				XXXX				XXXX		XXXXX
LARGE GROUP INS 850+ SQ FT	XXX				XXXX				XXXX		XXXXX
LARGE GROUP INS 850+ SQ FT	XXX				XXXX				XXXX		XXXXX
ALTERNATIVE ED ROOM	XXX				XXXX				XXXX		XXXXX
OTHER: _____											
OTHER: _____											
OTHER: _____											
OTHER: _____											
OTHER: _____											
OTHER: _____											
OTHER: _____											
PAGE F04 SUBTOTAL	XXX	XXXXX	XXXXX			XXXXX	XXXXX				

ELEMENTARY ROOM SCHEDULE FOR PROJECT BUILDING (2 OF 2)

District/CTC: Wilkes-Barre Area School District
 Project Name: New High School - Plains Township
 Grades: 9 - 12

PROJECT PLANNED SPACES - SCHEDULED AREA ONLY											
		EXISTING				NEW				TOTAL	
#1	#2	#3	#4	#5	#6	#7	#8	#9	#10	#11	#12
NAME OF SPACE	UNIT FTE CAP	UNIT AREA SQ FT	NUMBER OF UNITS	TOTAL AREA SQ FT	TOTAL FTE CAP	UNIT AREA SQ FT	NUMBER OF UNITS	TOTAL AREA SQ FT	TOTAL FTE CAP	TOTAL AREA SQ FT	TOTAL FTE CAP
COMPUTER ROOM	XXX				XXXX				XXXX		XXXXX
COMPUTER ROOM	XXX				XXXX				XXXX		XXXXX
COMPUTER ROOM	XXX				XXXX				XXXX		XXXXX
ART ROOM	XXX				XXXX				XXXX		XXXXX
ART ROOM	XXX				XXXX				XXXX		XXXXX
ART ROOM	XXX				XXXX				XXXX		XXXXX
MUSIC ROOM	XXX				XXXX				XXXX		XXXXX
MUSIC ROOM	XXX				XXXX				XXXX		XXXXX
MUSIC ROOM	XXX				XXXX				XXXX		XXXXX
OTHER: _____	XXX				XXXX				XXXX		XXXXX
OTHER: _____	XXX				XXXX				XXXX		XXXXX
MULTI-PURPOSE RM	XXX				XXXX				XXXX		XXXXX
STAGE/PLATFORM	XXX				XXXX				XXXX		XXXXX
LOCKER ROOM, DRYING & SHOWER RM - BOYS	XXX				XXXX				XXXX		XXXXX
LOCKER ROOM, DRYING & SHOWER RM - GIRLS	XXX				XXXX				XXXX		XXXXX
NATATORIUM	XXX	SEE PAGE F12				SEE PAGE F12				XXXXX	XXXXX
KITCHEN & STORAGE	XXX				XXXX				XXXX		XXXXX
# OF SERVINGS: _____	XXX				XXXX				XXXX		XXXXX
MEALS PREPARED PER SERVING: _____	XXX				XXXX				XXXX		XXXXX
CAFETERIA	XXX				XXXX				XXXX		XXXXX
TO SEAT: _____	XXX				XXXX				XXXX		XXXXX
FACULTY DINING ROOM	XXX				XXXX				XXXX		XXXXX
FACULTY ROOM	XXX				XXXX				XXXX		XXXXX
HEALTH SUITE (NURSE)	XXX				XXXX				XXXX		XXXXX
BLDG ADMIN/GUIDANCE	XXX				XXXX				XXXX		XXXXX
TOTAL STAFF: _____	XXX				XXXX				XXXX		XXXXX
OTHER: _____	XXX				XXXX				XXXX		XXXXX
OTHER: _____	XXX				XXXX				XXXX		XXXXX
OTHER: _____	XXX				XXXX				XXXX		XXXXX
OTHER: _____	XXX				XXXX				XXXX		XXXXX
OTHER: _____	XXX				XXXX				XXXX		XXXXX
OTHER: _____	XXX				XXXX				XXXX		XXXXX
PAGE F05 SUBTOTAL	XXX	XXXXX	XXXXX		XXXX	XXXXX	XXXXX		XXXX		XXXXX
PAGE F04 SUBTOTAL	XXX	XXXXX	XXXXX			XXXXX	XXXXX				
BUILDING TOTAL	XXX	XXXXX	XXXXX			XXXXX	XXXXX				

MIDDLE/SECONDARY ROOM SCHEDULE FOR PROJECT BUILDING (1 OF 3)

District/CTC: Wilkes-Barre Area School District
 Project Name: New High School - Plains Township
 Grades: 9 - 12

		PROJECT PLANNED SPACES - SCHEDULED AREA ONLY									
#1	#2	EXISTING				NEW				TOTAL	
		#3	#4	#5	#6	#7	#8	#9	#10	#11	#12
NAME OF SPACE	UNIT FTE CAP	UNIT AREA SQ FT	NUMBER OF UNITS	TOTAL AREA SQ FT	TOTAL FTE CAP	UNIT AREA SQ FT	NUMBER OF UNITS	TOTAL AREA SQ FT	TOTAL FTE CAP	TOTAL AREA SQ FT	TOTAL FTE CAP
LIBRARY	XXX				XXXX	4,694	1.0	4,694	XXXX	4,694	XXXXX
REG CLSRM 660+ SQ FT	25					780	2.0	1,560	50	1,560	50
REG CLSRM 660+ SQ FT	25					793	2.0	1,586	50	1,586	50
REG CLSRM 660+ SQ FT	25					794	3.0	2,382	75	2,382	75
REG CLSRM 660+ SQ FT	25					795	5.0	3,975	125	3,975	125
REG CLSRM 660+ SQ FT	25					796	8.0	6,368	200	6,368	200
REG CLSRM 660+ SQ FT	25					806	1.0	806	25	806	25
REG CLSRM 660+ SQ FT	25					807	2.0	1,614	50	1,614	50
REG CLSRM 660+ SQ FT	25					808	3.0	2,424	75	2,424	75
REG CLSRM 660+ SQ FT	25					809	2.0	1,618	50	1,618	50
REG CLSRM 660+ SQ FT	25					810	18.0	14,580	450	14,580	450
REG CLSRM 660+ SQ FT	25					811	24.0	19,464	600	19,464	600
REG CLSRM 660+ SQ FT	25					816	2.0	1,632	50	1,632	50
REG CLSRM 660+ SQ FT	25					819	6.0	4,914	150	4,914	150
REG CLSRM 660+ SQ FT	25					820	2.0	1,640	50	1,640	50
REG CLSRM 660+ SQ FT	25					843	1.0	843	25	843	25
REG CLSRM 660+ SQ FT	25					844	1.0	844	25	844	25
SPECIAL ED ROOMS	XXX	SEE PAGE F11				SEE PAGE F11				XXXXXX	XXXXX
SMALL GROUP <850 SQ FT	XXX				XXXX				XXXX		XXXXX
SMALL GROUP <850 SQ FT	XXX				XXXX				XXXX		XXXXX
LARGE GROUP INS 850+ SQ FT	XXX				XXXX	1,539	1.0	1,539	XXXX	1,539	XXXXX
AUDITORIUM	XXX				XXXX				XXXX		XXXXX
TO SEAT: 1300	XXX				XXXX	21,139	1.0	21,139	XXXX	21,139	XXXXX
STAGE	XXX				XXXX				XXXX		XXXXX
SCIENCE CLSRM 660+ SQ FT	25										
SCIENCE CLSRM 660+ SQ FT	25										
SCIENCE LAB: _____	20					1,355	1.0	1,355	20	1,355	20
SCIENCE LAB: _____	20					1,356	1.0	1,356	20	1,356	20
SCIENCE LAB: _____	20					1,357	1.0	1,357	20	1,357	20
SCIENCE LAB: _____	20					1,370	4.0	5,480	80	5,480	80
SCIENCE STUDENT PROJ RM	XXX				XXXX				XXXX		XXXXX
PLANETARIUM CLSRM 660+ SQ FT	20										
OBSERVATORY	XXX				XXXX				XXXX		XXXXX
ALTERNATIVE ED ROOM 660+ SQ FT	20										
OTHER: _____	25										
OTHER: SCIENCE LAB	20					1,371	4.0	5,484	80	5,484	80
OTHER: SCIENCE LAB	20					1,372	1.0	1,372	20	1,372	20
OTHER: SCIENCE LAB	20					1,377	1.0	1,377	20	1,377	20
OTHER: SCIENCE LAB	20					1,391	1.0	1,391	20	1,391	20
OTHER: SCIENCE LAB	20					1,392	2.0	2,784	40	2,784	40
OTHER: _____											
PAGE F06 SUBTOTAL	XXX	XXXXX	XXXXX			XXXXX	XXXXX	115,578	2,370	115,578	2,370

MIDDLE/SECONDARY ROOM SCHEDULE FOR PROJECT BUILDING (2 OF 3)

District/CTC: Wilkes-Barre Area School District Project Name: New High School - Plains Township Grades: 9 - 12

		PROJECT PLANNED SPACES - SCHEDULED AREA ONLY									
		EXISTING				NEW				TOTAL	
#1	#2	#3	#4	#5	#6	#7	#8	#9	#10	#11	#12
NAME OF SPACE	UNIT FTE CAP	UNIT AREA SQ FT	NUMBER OF UNITS	TOTAL AREA SQ FT	TOTAL FTE CAP	UNIT AREA SQ FT	NUMBER OF UNITS	TOTAL AREA SQ FT	TOTAL FTE CAP	TOTAL AREA SQ FT	TOTAL FTE CAP
BUSINESS CLSRM 660+ SQ FT	25										
BUSINESS CLSRM 660+ SQ FT	25										
BUSINESS LAB 660+ SQ FT	20										
BUSINESS LAB 660+ SQ FT	20										
BUSINESS LAB 660+ SQ FT	20										
COMPUTER LAB 660+ SQ FT	20					836	1.0	836	20	836	20
COMPUTER LAB 660+ SQ FT	20					869	1.0	869	20	869	20
COMPUTER LAB 660+ SQ FT	20					870	2.0	1,740	40	1,740	40
TV INSTR STUDIO 660+ SQ FT	20										
OTHER: Research & Tech (computer)	20					741	1.0	741	20	741	20
OTHER: Research & Tech (computer)	20					749	1.0	749	20	749	20
ART CLASSROOM 660+ SQ FT	20					954	1.0	954	20	954	20
ART CLASSROOM 660+ SQ FT	20					988	1.0	988	20	988	20
MUSIC CLASSROOM 660+ SQ FT	25										
MUSIC CLASSROOM 660+ SQ FT	25										
BAND ROOM 660+ SQ FT	25					2,002	1.0	2,002	25	2,002	25
ORCHESTRA ROOM 660+ SQ FT	25										
CHORAL ROOM 660+ SQ FT	25					2,222	1.0	2,222	25	2,222	25
OTHER: ART CLSRM	20					1,202	1.0	1,202	20	1,202	20
OTHER:											
FAMILY/CONSMR SCIENCE 660+ SQ FT	20										
FAMILY/CONSMR SCIENCE 660+ SQ FT	20										
FAMILY/CONSMR SCIENCE 660+ SQ FT	20										
I A/SHOP 1800+ SQ FT	20										
I A/SHOP 1800+ SQ FT	20										
TECH ED 1800+ SQ FT	20					2,304	1.0	2,304	20	2,304	20
TECH ED 1800+ SQ FT	20					2,774	1.0	2,774	20	2,774	20
TECH ED 1800+ SQ FT	20										
TECH ED 1800+ SQ FT	20										
IA <1800 SQ FT	XXX				XXXX				XXXX		XXXXX
TECH ED <1800 SQ FT	XXX				XXXX	779	1.0	779	XXXX	779	XXXXX
VO AG SHOP W/CLSRM 660+ SQ FT	20										
DRIVER'S ED 660+ SQ FT	20										
OTHER: TECH ED <1800 SF						785	1.0	785		785	
OTHER: TECH ED <1800 SF						803	1.0	803		803	
OTHER: STUDENT STORE						327	1.0	327		327	
OTHER: MUSIC OFFICE						441	1.0	441		441	
OTHER: CAREER CENTER						739	1.0	739		739	
OTHER: S.R.O.						110	1.0	110		110	
OTHER: S.R.O.						136	1.0	136		136	
OTHER: S.R.O.						161	1.0	161		161	
PAGE F07 SUBTOTAL	XXX	XXXXX	XXXXX			XXXXX	XXXXX	21,662	270	21,662	270

MIDDLE/SECONDARY ROOM SCHEDULE FOR PROJECT BUILDING (3 OF 3)

District/CTC: Wilkes-Barre Area School District Project Name: New High School - Plains Township Grades: 9 - 12

PROJECT PLANNED SPACES - SCHEDULED AREA ONLY											
		EXISTING				NEW				TOTAL	
#1	#2	#3	#4	#5	#6	#7	#8	#9	#10	#11	#12
NAME OF SPACE	UNIT FTE CAP	UNIT AREA SQ FT	NUMBER OF UNITS	TOTAL AREA SQ FT	TOTAL FTE CAP	UNIT AREA SQ FT	NUMBER OF UNITS	TOTAL AREA SQ FT	TOTAL FTE CAP	TOTAL AREA SQ FT	TOTAL FTE CAP
GYM 6500+ SQ FT	66					14,839	1.0	14,839	132	14,839	132
GYM 6500+ SQ FT	66					9,069	1.0	9,069	66	9,069	66
2500 SQ FT AUX GYM	33										
1000 SQ FT ADAPT GYM	XXX				XXXX				XXXX		XXXXXX
WRESTLING ROOM	XXX				XXXX	3,756	1.0	3,756	XXXX	3,756	XXXXXX
WEIGHT ROOM	XXX				XXXX	5,444	1.0	5,444	XXXX	5,444	XXXXXX
LOCKER ROOM, DRYING & SHOWER RM - BOYS	XXX				XXXX	1,195	1.0	1,195	XXXX	1,195	XXXXXX
LOCKER ROOM, DRYING & SHOWER RM - GIRLS	XXX				XXXX	1,186	1.0	1,186	XXXX	1,186	XXXXXX
TEAM ROOM	XXX				XXXX	1,551	1.0	1,551	XXXX	1,551	XXXXXX
TEAM ROOM	XXX				XXXX				XXXX		XXXXXX
INSTRUCTOR'S OFFICE	XXX				XXXX	106	2.0	212	XXXX	212	XXXXXX
INSTRUCTOR'S OFFICE	XXX				XXXX	226	1.0	226	XXXX	226	XXXXXX
OTHER: COACH'S OFFICE						134	4.0	536		536	
OTHER: (4) COACH'S OFFICES						482	1.0	482		482	
OTHER: TRAINER'S OFFICE						318	1.0	318		318	
OTHER: INDOOR TRACK						9,899	1.0	9,899		9,899	
NATATORIUM	XXX	SEE PAGE F12				SEE PAGE F12				XXXXX	XXXXXX
KITCHEN & STORAGE # OF SERVINGS: MEALS PREPARED PER SERVING:	XXX XXX XXX				XXXX XXXX XXXX	9,789	1.0	9,789	XXXX XXXX XXXX	9,789	XXXXXX XXXXXX XXXXXX
CAFETERIA TO SEAT:	XXX XXX				XXXX XXXX	10,629	1.0	10,629	XXXX XXXX	10,629	XXXXXX XXXXXX
FACULTY DINING ROOM	XXX				XXXX				XXXX		XXXXXX
FACULTY ROOM	XXX				XXXX	490	1.0	490	XXXX	490	XXXXXX
INSTR PLANNING CTR	XXX				XXXX	3,113	1.0	3,113	XXXX	3,113	XXXXXX
INSTR PLANNING CTR	XXX				XXXX				XXXX		XXXXXX
CONFERENCE ROOM	XXX				XXXX				XXXX		XXXXXX
STUDENT ACTIVITY RM	XXX				XXXX				XXXX		XXXXXX
HEALTH SUITE (NURSE)	XXX				XXXX	1,607	1.0	1,607	XXXX	1,607	XXXXXX
BLDG ADMIN/GUIDANCE TOTAL STAFF:	XXX XXX				XXXX XXXX	5,343	1.0	5,343	XXXX XXXX	5,343	XXXXXX XXXXXX
OTHER: CUSTODIAL BREAKROOM						174	1.0	174		174	
OTHER: PROACTIVE COUNSEL						428	1.0	428		428	
OTHER: ITINERANT STAFF						543	2.0	1,086		1,086	
OTHER: ALUMNI ROOM						627	1.0	627		627	
OTHER: OFFICIAL'S LOCKER RM						332	1.0	332		332	
OTHER: OFFICIAL'S LOCKER RM						336	1.0	336		336	
PAGE F08 SUBTOTAL	XXX	XXXXX	XXXXX			XXXXX	XXXXX	82,667	198	82,667	198
PAGE F06 SUBTOTAL	XXX	XXXXX	XXXXX			XXXXX	XXXXX	115,578	2,370	115,578	2,370
PAGE F07 SUBTOTAL	XXX	XXXXX	XXXXX			XXXXX	XXXXX	21,662	270	21,662	270
BUILDING TOTAL	XXX	XXXXX	XXXXX			XXXXX	XXXXX	219,907	2,838	219,907	2,838
MS/SEC UTILIZATION (BLDG TOTAL TIMES .9)	XXX	XXXXX	XXXXX	XXXXX		XXXXX	XXXXX	XXXXX	2,554	XXXXXX	2,554

CENTRAL DISTRICT ADMINISTRATION OFFICE

District/CTC: Wilkes-Barre Area School District	Project Name: New High School - Plains Township	Grades: <u> 9 </u> - <u> 12 </u>
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If this project building includes office space for central district administration, please provide the position for each staff member who will be working in this office space. For vacant or new positions, indicate prospective employment date. Attach additional sheets if necessary.

NOTE: Identify the position name or corresponding number on the floor plan drawing identifying spaces listed on the room schedule.

POSITION (If vacant or new,
indicate date to be filled)

POSITION (If vacant or new,
indicate date to be filled)

- | | |
|-----|-----|
| 1. | 41. |
| 2. | 42. |
| 3. | 43. |
| 4. | 44. |
| 5. | 45. |
| 6. | 46. |
| 7. | 47. |
| 8. | 48. |
| 9. | 49. |
| 10. | 50. |
| 11. | 51. |
| 12. | 52. |
| 13. | 53. |
| 14. | 54. |
| 15. | 55. |
| 16. | 56. |
| 17. | 57. |
| 18. | 58. |
| 19. | 59. |
| 20. | 60. |
| 21. | 61. |
| 22. | 62. |
| 23. | 63. |
| 24. | 64. |
| 25. | 65. |
| 26. | 66. |
| 27. | 67. |
| 28. | 68. |
| 29. | 69. |
| 30. | 70. |
| 31. | 71. |
| 32. | 72. |
| 33. | 73. |
| 34. | 74. |
| 35. | 75. |
| 36. | 76. |
| 37. | 77. |
| 38. | 78. |
| 39. | 79. |
| 40. | 80. |

DISTRICT ADMINISTRATION STAFFING CONVERTED TO FULL TIME EQUIVALENTS

A. TOTAL NUMBER OF STAFF LISTED	_____	X	1.2	=	_____	FTE CAP
B. NUMBER OF STAFF TO BE HOUSED IN NEW AREA	_____	X	1.2	=	_____	FTE CAP
C. NUMBER OF STAFF TO BE HOUSED IN EXISTING AREA (A minus B)	_____	X	1.2	=	_____	FTE CAP

ROOM SCHEDULE ADJUSTMENTS

District/CTC: Wilkes-Barre Area School District Project Name: New High School - Plains Township Grades: 9 - 12

PROJECT PLANNED SPACES - SCHEDULED AREA ONLY											
#1	#2	EXISTING				NEW				TOTAL	
		#3	#4	#5	#6	#7	#8	#9	#10	#11	#12
NAME OF SPACE	UNIT FTE CAP	UNIT AREA SQ FT	NUMBER OF UNITS	TOTAL AREA SQ FT	TOTAL FTE CAP	UNIT AREA SQ FT	NUMBER OF UNITS	TOTAL AREA SQ FT	TOTAL FTE CAP	TOTAL AREA SQ FT	TOTAL FTE CAP
ELEMENTARY	XXX	XXXXX	XXXXX	XXXXX	XXXX	XXXXX	XXXXX	XXXXX	XXXX	XXXXXX	XXXXXX
PROJECT ELEM CAP	XXX	XXXXX	XXXXX			XXXXX	XXXXX				
KINDERGARTEN DEDUCT FOR HALF-TIME PRGM	-25	XXXXX		XXXXX		XXXXX		XXXXX		XXXXXX	XXXXXX
ADJUSTED ELEM CAP	XXX	XXXXX	XXXXX	XXXXX		XXXXX	XXXXX	XXXXX		XXXXXX	
ENR/CAP ADJ FACTOR	XXX	XXXXX	XXXXX	XXXXX	0.9481	XXXXX	XXXXX	XXXXX	0.9481	XXXXXX	0.9481
JUSTIFIED ELEM	XXX	XXXXX	XXXXX	XXXXX		XXXXX	XXXXX	XXXXX		XXXXXX	
REG PRE-SCHOOL 660+ †	25										
SP ED PRE-SCHOOL 660+	25										
SP ED 660+ SQ FT	25										
SP ED 660+ SQ FT	25										
SP ED 660+ SQ FT	25										
SP ED 660+ SQ FT	25										
SP ED 660+ SQ FT	25										
SP ED 660+ SQ FT	25										
SP ED RESOURCE ROOM > 400 SQ FT	**										(MAX=25)
SP ED RESOURCE ROOM > 400 SQ FT	XXX				XXXX				XXXX	XXXXXX	XXXXXX
SP ED < 401 SQ FT	XXX				XXXX				XXXX	XXXXXX	XXXXXX
SP ED < 401 SQ FT	XXX				XXXX				XXXX	XXXXXX	XXXXXX
ADJUSTED ELEMENTARY	XXX	XXXXX	XXXXX			XXXXX	XXXXX				
MIDDLE/SECONDARY	XXX	XXXXX	XXXXX	XXXXX	XXXX	XXXXX	XXXXX	XXXXX	XXXX	XXXXXX	XXXXXX
PROJECT MS/SEC UTIL	XXX	XXXXX	XXXXX			XXXXX	XXXXX	219,907	2,554	219,907	2,554
ENR/CAP ADJ FACTOR	XXX	XXXXX	XXXXX	XXXXX	0.9481	XXXXX	XXXXX	XXXXX	0.9481	XXXXXX	0.9481
JUSTIFIED MS/SEC	XXX	XXXXX	XXXXX	XXXXX		XXXXX	XXXXX	XXXXX	2,421	XXXXXX	2,421
SP ED 660+ SQ FT	25					703	3.0	2,109	75	2,109	75
SP ED 660+ SQ FT	25					718	1.0	718	25	718	25
SP ED 660+ SQ FT	25					719	2.0	1,438	50	1,438	50
SP ED 660+ SQ FT	25					810	3.0	2,430	75	2,430	75
SP ED 660+ SQ FT	25					864	1.0	864	25	864	25
SP ED 660+ SQ FT	25					866	1.0	866	25	866	25
SP ED 660+ SQ FT	25					885	2.0	1,770	50	1,770	50
SP ED RESOURCE ROOM > 400 SQ FT	**										(MAX=25)
SP ED RESOURCE ROOM > 400 SQ FT	XXX				XXXX				XXXX	XXXXXX	XXXXXX
SP ED < 401 SQ FT	XXX				XXXX	428	1.0	428	XXXX	428	XXXXXX
SP ED < 401 SQ FT	XXX				XXXX	811	1.0	811	XXXX	811	XXXXXX
ADJUSTED MS/SEC	XXX	XXXXX	XXXXX			XXXXX	XXXXX	231,341	2,746	231,341	2,746

† Regular and Special Education Pre-School rooms must meet the requirements addressed in the Part A instructions. Verification that the requirements will be met must be submitted with Part A or Part F.

** Justified Elementary or Middle/Secondary Capacity (Col. 12) divided by 25. The maximum capacity that may be reported in column #12 is 25. See Part A instructions for a more detailed explanation.

PROJECT FULL TIME EQUIVALENTS

District/CTC: Wilkes-Barre Area School District	Project Name: New High School - Plains Township	Grades: 9 - 12
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PROJECT PLANNED SPACES - SCHEDULED AREA ONLY											
		EXISTING				NEW				TOTAL	
#1	#2	#3	#4	#5	#6	#7	#8	#9	#10	#11	#12
NAME OF SPACE	UNIT FTE CAP	UNIT AREA SQ FT	NUMBER OF UNITS	TOTAL AREA SQ FT	TOTAL FTE CAP	UNIT AREA SQ FT	NUMBER OF UNITS	TOTAL AREA SQ FT	TOTAL FTE CAP	TOTAL AREA SQ FT	TOTAL FTE CAP
ADJUSTED ELEMENTARY	XXX	XXXXX	XXXXX			XXXXX	XXXXX				
ADJUSTED MS/SEC	XXX	XXXXX	XXXXX			XXXXX	XXXXX	231,341	2,746	231,341	2,746
NATORIUM *		XXXXX	XXXXX			XXXXX	XXXXX	8,612		8,612	
NATORIUM LOCKER ROOM, DRYING & SHOWER RM - BOYS	XXX XXX	XXXXX XXXXX	XXXXX XXXXX		XXXXX	XXXXX XXXXX	XXXXX XXXXX	1,012	XXXXX	1,012	XXXXXX
NATORIUM LOCKER ROOM, DRYING & SHOWER RM - GIRLS	XXX XXX	XXXXX XXXXX	XXXXX XXXXX		XXXXX	XXXXX XXXXX	XXXXX XXXXX	1,008	XXXXX	1,008	XXXXXX
DIST ADMIN OFFICE	XXX	XXXXX	XXXXX			XXXXX	XXXXX				
VOCATIONAL	XXX	XXXXX	XXXXX			XXXXX	XXXXX				
PRJT BUILDING TOTAL	XXX	XXXXX	XXXXX		XXXXX	XXXXX	XXXXX	241,973	XXXXX	241,973	XXXXXX

* REFER TO THE PART A INSTRUCTIONS TO DETERMINE IF CAPACITY SHOULD BE ASSIGNED.

PLANNED ARCHITECTURAL AREA FOR TOTAL BUILDING

For the purpose of determining square footage for a construction project in applying for a referendum exception under Special Session Act 1 of 2006, Section 333 (f) (2) (iii) (C), academic secondary square footage includes secondary and vocational architectural area. For academic buildings housing both elementary and secondary grades, assign architectural area for the entire academic building based on the room schedule(s) completed for this project.

If a room schedule includes spaces for both elementary and secondary, then the architectural area must be prorated based on the number of elementary and secondary grades. For example, for a middle school housing sixth, seventh and eighth grades, one-third of the architectural area for the entire academic building would be reported as elementary and two-thirds as secondary. For a K-12 building with elementary (K-5) and middle/secondary (6-12) room schedules completed, the architectural area for all of the spaces on the elementary room schedule plus the prorated architectural area for sixth grade included on the middle/secondary room schedule would be reported as elementary.

If there any questions, contact the Division of School Facilities for further direction.

PLANNED ARCHITECTURAL AREA (NEW PLUS EXISTING)

ELEMENTARY	sq. ft.	
SECONDARY (INCLUDING VOCATIONAL)	sq. ft.	
NATORIUM	sq. ft.	
DISTRICT ADMINISTRATION OFFICE	sq. ft.	PRJT BLDG TOTAL
DAY CARE/PRE-SCHOOL (NONACADEMIC)	sq. ft.	MUST EQUAL
NON-DISTRICT USE (HEALTH CLINIC, PUBLIC LIBRARY, ETC.)	sq. ft.	F13, LINE E-3
PROJECT BUILDING TOTAL (MUST EQUAL F13, LINE E-3)	sq. ft.	CHECK ARCH AREAS

COMPARATIVE DESIGN ANALYSIS

District/CIC: Wilkes-Barre Area School District	Project Name: New High School - Plains Township	Grades: <u>9</u> - <u>12</u>
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SCHEDULED AREA

A. Planned Scheduled Area - Total	_____	+	231,341	=	231,341	sq. ft.
	<small>(F12, ADJ ELEM)</small>		<small>(F12, ADJ MS/SEC)</small>			
B. Recommended Scheduled Area						
1. Adjusted FTE - Total	_____		2,746			
	<small>(F12, ADJ ELEM)</small>		<small>(F12, ADJ MS/SEC)</small>			
2. Recommended Square Feet per student	58		78			
3. Recommended Scheduled Area (B-1 times B-2)	_____	+	214,188	=	214,188	sq. ft.
C. Difference between Planned and Recommended Scheduled Areas (A minus B-3)					17,153	sq. ft.
D. Difference as a Percent of Recommended Scheduled Area (C divided by B-3 times 100)					8.01	%
					<small>(CARRY TO 2 DEC PL)</small>	

If Line D is greater than minus 10%, refer to instructions for the Comparative Design Analysis Adjustment calculation on F14 form. If Line D is greater than plus 10%, justification for the excess scheduled area must be provided. Check the following if applicable.

- _____ LARGER THAN NORMAL SCHEDULED AREAS REQUIRED TO ACCOMMODATE EDUCATIONAL PROGRAMS AND COMMUNITY NEEDS
- _____ LARGER THAN NORMAL SCHEDULED AREAS DUE TO EXISTING BUILDING CONDITIONS
- _____ RELATIVELY LOW ENROLLMENT TO CAPACITY ADJUSTMENT FACTOR (F03, Line F)
- _____ OTHER (DESCRIBE): _____

ARCHITECTURAL TO SCHEDULED AREA

E. Planned Architectural Area for Total Building						
1. Existing	_____	sq. ft.				THIS PROJECT MUST COMPLY WITH ACT 34 OF 1973
2. New/Addition	410,000	sq. ft.				
3. Total					410,000	sq. ft.
F. Planned Scheduled Area for Total Building					241,973	sq. ft.
					<small>(F12, PRJT BLDG TOT)</small>	
G. Planned Architectural Area divided by Planned Scheduled Area (E-3 divided by F)					1.694	
					<small>(CARRY TO 3 DEC PL)</small>	

If the above ratio of architectural area to scheduled area for this building is greater than 1.58, justification for excess architectural area must be provided. Check the following if applicable:

- LARGER THAN NORMAL LOBBIES AND ENTRANCE AREAS
- _____ SINGLE-LOADED COORIDORS
- _____ LARGER THAN NORMAL STORAGE AREAS
- LARGER THAN NORMAL STAIRWAYS
- _____ OTHER (DESCRIBE): _____

FULL TIME EQUIVALENTS CONVERTED TO RATED PUPIL CAPACITY

District/AVTs:	Project Name:	Grades: _____
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COMPARATIVE DESIGN ANALYSIS ADJUSTMENT -
ONLY COMPLETE THIS SECTION IF F13, LINE D IS LESS THAN -10%

I. DIFFERENCE AS PERCENT OF RECOMMENDED SCHEDULED AREA (only enter F13, line D if value is less than -10%)	_____
II. MINIMUM VARIANCE (F13)	-10.00%
III. DIFFERENCE	_____

ELEMENTARY

	EXISTING	NEW			TOTAL
A. ADJUSTED ELEMENTARY FTE (F12, ADJ ELEM)	_____	_____			
B. MIDDLE/SECONDARY SCHOOL ELEMENTARY FTE (Use this section for schools with both elementary and secondary grades on the Middle/Secondary Room Schedule)					
1. Number of Elementary Grades (K-6) on the Middle/Secondary Room Schedule (Pages F06-F08)	_____				
2. Total Number of Grades (K-12) on the Middle/Secondary Room Schedule (Pages F06-F08)	_____				
3. Elementary Grades Divided By Total Number of Grades (B-1 divided by B-2) (ROUND TO 4 DEC PL)					
4. Adjusted MS/SEC FTE (F12, ADJ MS/SEC)	_____	+	_____		
5. MS Elementary FTE (B-3 times B-4; round to whole number)	_____		_____		
C-1. Total Elementary FTE (A plus B-5)	_____	+	_____	=	_____
2. Elementary FTE Reduction (if III < 0%, III times C-1; else 0)	_____		_____		_____
3. Total Elementary FTE based on Comparative Design Analysis	_____	+	_____	=	_____ (FTE)
4. Rated Pupil Capacity Factor					_____
5. Elementary Rated Pupil Capacity (C-3 times C-4)					_____ (RPC)

SECONDARY

D. ADJUSTED MIDDLE/SECONDARY FTE (F12, ADJ MS/SEC)					2,746
E. LESS: MS Elementary FTE (B-5)	_____		_____		
F-1. TOTAL MIDDLE/SECONDARY FTE (D minus E)	_____	+	_____	=	_____ 2,746
2. Middle/Secondary FTE Reduction (if III < 0%, III times F-1; else 0)	_____		_____		_____
3. Total Middle/Secondary FTE based on Comparative Design Analysis	_____	+	_____	=	_____ 2,746 (FTE)
4. Rated Pupil Capacity Factor					_____ 1.1050
5. Middle/Secondary Rated Pupil Capacity (F-3 times F-4)					_____ 3,034 (RPC)
G-1. NATATORIUM FTE (F12, NAT)	_____	+	_____	=	_____
2. Natatorium Rated Pupil Capacity (G-1 times 1.11)					_____ (RPC)
H-1. CENTRAL DISTRICT ADMIN OFFICE FTE (F12, DAO)	_____	+	_____	=	_____
2. DAO Rated Pupil Capacity (H-1 times 1.11)					_____ (RPC)
I. TOTAL SECONDARY (F-5 plus G-2 and H-2)	_____ (FTE)		_____ 2,746 (FTE)	=	_____ 3,034 (RPC)

VOCATIONAL

J. VOCATIONAL		X			
	(F10, Voc FTE)		(RPC FACTOR)	=	(RPC)

CERTIFICATE OF OWNERSHIP

TO BE COMPLETED BY THE SCHOOL DISTRICT OR CTC
ONLY IF PROPERTY ACQUIRED AS PART OF THIS PLANCON PROJECT

DISTRICT/CTC: Wilkes-Barre Area School District COUNTY: Luzerne
 PRJT BLDG NAME: New High School - Plains Township PROJECT #: 3885
 SITE LOCATION: Plains Township SITE SIZE: 78 ACRES

BUILDING TYPE: NEW BUILDING ADDITION TO EXISTING BUILDING _____
 ADDITION AND ALTERATION _____ ALTERATION ONLY _____

TOTAL NUMBER OF ACRES: EXISTING: _____ PURCHASED: CONDEMNED: _____

<u>NAME OF PROPERTY PURCHASED OR DONATED:</u>	<u>ACRES</u>	<u>SETTLEMENT DATE</u>
#1: <u>Pagnotti Parcel</u>	<u>78</u>	<u>11/29/2018</u>
#2: _____	_____	_____
#3: _____	_____	_____
#4: _____	_____	_____
#5: _____	_____	_____
#6: _____	_____	_____
#7: _____	_____	_____
#8: _____	_____	_____
#9: _____	_____	_____
#10: _____	_____	_____

<u>NAME OF PROPERTY CONDEMNED:</u>	<u>ACRES</u>	<u>DECLARATION OF TAKING FILING DATE</u>
#1: _____	_____	_____
#2: _____	_____	_____
#3: _____	_____	_____
#4: _____	_____	_____
#5: _____	_____	_____
#6: _____	_____	_____
#7: _____	_____	_____
#8: _____	_____	_____
#9: _____	_____	_____
#10: _____	_____	_____

TO BE COMPLETED BY THE DISTRICT/CTC SOLICITOR

It is my understanding that the Pennsylvania Department of Education requires that a school district/area vocational-technical school hold clear title to all property related to the project site before advertising for construction bids. I hereby certify that, as of this date, settlement has taken place for all properties purchased or donated. I also certify that, as of this date, all appeals related to the amount of taking have been resolved for those properties acquired through the eminent domain process and only the determination of just compensation and damages remains outstanding.

 Signature, School Solicitor

Raymond P. Wendoloski, Esq.
 School Solicitor's Name, Printed or Typed

202 North Main Street, Wilkes-Barre, PA 18702
 School Solicitor's Address

 Date

CONSTRUCTION SPECIFICATION REQUIREMENTS

District/CTC: Wilkes-Barre Area School District Project #: 3885
 Project Building Name: New High School - Plains Township

The following page numbers refer to the construction specifications for:

X The Entire Project _____ Phase _____
 _____ Asbestos Abatement _____ Other _____

NOTE: A separate Page F17 must be submitted for each set of construction specifications identified above.

PAGE # IN SPEC	SPECIFICATION (Refer to the Specification Requirements in the Part F instructions, Attachment B. NOTE: Specification clauses do not need to be verbatim.)
SEC 1;p,IFB-1	Proposed Advertisement - Request for Sealed Bids, Bid Opening Date Specified
SEC 3 & 4	Instruction to Bidders
SEC 4;p,SI-9	Completion Date or Number of Calendar Days from Notice to Proceed
SEC 12.9,p,BS-1	Bid Security (recommended but not required)
SEC 13(a), p,COI-1	Contractor's Insurance (recommended but not required)
SEC 1,p,IFB-1	Separate Prime Contracts for General, HVAC, Electrical, Plumbing & Asbestos (applicable if total project costs exceed \$10,000)
SEC 12.1	Bid Proposal Form(s)
SEC 13(b),p,BR-1	Labor and Material Bond and Performance Bond @ 100% of the Contract
SEC 4,p,SI-10	No Cash Allowance Provision
SEC 6,p,SGC-8	Prevailing Wage Requirement Clause (estimated costs greater than \$25,000)
SEC 10	Labor & Industry Prevailing Wage Scales (estimated costs greater than \$25,000)
SEC 4,p,SI-9	Competent Workmen Clause (estimated costs equal to or less than \$25,000)
SEC 4,p,SI-10	Discrimination Prohibited Clause (62 Pa.C.S.A. § 3701)
SEC 4,p,SI-10	Human Relations Reference (Act 222 of 1955 as amended)
SEC 4,p,SI-10	Standard of Quality Clause
SEC 4,p,SI-13	Domestic Steel and Cast Iron Products (Act 3 of 1978 as amended)
	PlanCon Page G08, Prime Contractor Certification (with top section completed)
SEC 12.2	Alternate bid(s)
n/a	Combined bid(s)

PREPARATION AND REVIEW OF CONSTRUCTION DOCUMENTS

PREPARED AND REVIEWED BY:	Architect <u> X </u>	Engineer _____	Other Professional (specify) _____
---------------------------	----------------------	----------------	------------------------------------

Signature, Professional:	Professional's Name, Printed or Typed: K. Kinsman, AIA
--------------------------	---

Firm Name, Address & Telephone No.:	Date:
A+E Group, J.V.; 140 Maffet Street, Wilkes-Barre, PA 18705; 570-822-8500; WKL Architecture, 82 S. Main St., Wilkes-Barre, PA 18701	

PDE USE ONLY WORKING DRAWINGS - GENERAL REQUIREMENTS

	Seal of Professional Architect or Engineer on Drawings
	Outswinging doors (May 1, 1925 or later)

ROUGH GRADING TO RECEIVE THE BUILDING

District/CTC: Wilkes-Barre Area School District	Project Name: New High School - Plains Township	Project #: 3885
--	--	--------------------

Briefly describe the proposed work needed for rough grading to receive the building, defined as the earth excavation and compacted fill needed to prepare a rough plain that will permit contractors to stake out the building to an elevation of one foot below the finished floor and to a line ten feet beyond the exterior of the proposed building or sizeable addition(s).

In order for this office to replicate all quantities, submit calculations, diagrams and sections identifying the cut/fill line, finish floor elevations, topographic elevations and the building footprint.

Reimbursement may be requested for earth excavation and compacted fill necessary to prepare the rough plane defined above; stripping of a maximum of six inches of topsoil will also be considered for reimbursement.

The following work is not eligible for reimbursement: (1.) minimal grading for additions where the present grade is relatively near the floor elevation; (2.) excessive cut and fill where other design or structural considerations should have been made; (3.) special grading for stages, auditoriums, swimming pools, boiler rooms, and crawl spaces; (4.) excavation of unsuitable materials and fill; (5.) rock excavation or boulder removal; (6.) trucking costs for additional fill; (7.) clearing of natural growth; (8.) stabilization of mine areas; (9.) demolition of buildings and roads, etc.; (10.) construction in courtyards and crawl spaces; and (11.) where the total volume of earth movement is less than 500 cubic yards.

MAXIMUM REIMBURSABLE COSTS

A. AREA BASED ON THE NEW BUILDING/ADDITION FOOTPRINT + 10' BEYOND =						Sq. Ft.
B. MAXIMUM ALLOWABLE COSTS						
1. STRIP TOP SOIL	cu. yds.	X	\$9.00 /cu.yd.	=	\$	
2. CUT	cu. yds.	X	\$9.00 /cu.yd.	=	\$	
3. COMPACTED FILL	cu. yds.	X	\$17.00 /cu.yd.	=	\$	
4. MAXIMUM ALLOWABLE COSTS						
(B-1 plus B-2 and B-3)					\$	

SANITARY SEWAGE DISPOSAL

District/CTC: Wilkes-Barre Area School District	Project Name: New High School - Plains Township	Project #: 3885
--	--	--------------------

Briefly describe the work involved in providing the project building with sanitary sewage disposal, defined as a sewage treatment plant or system required by the Pennsylvania Department of Environmental Protection (DEP), or an extension of the sanitary sewer lines from 5 feet outside the project building to connect to a DEP-approved municipal sewage system.

Reimbursement may be requested for: (1.) a sewage system or plant or the waste line extension from the building to connect to a local sewer authority to serve a new school building; or (2.) the modification or replacement of an existing system or plant or on-site line extension, as required by the Pennsylvania Department of Environmental Protection. Only the district's prorated share of the costs to extend a sewer line or to construct a new treatment plant should be requested for reimbursement.

The following is not eligible for reimbursement: (1.) rock excavation; (2.) interior waste disposal lines or excessive exterior lines; (3.) grease, chemical or oil receptors; and (4.) system, plant or line costs for capacity charges beyond this project building's requirements, such as additional capacity for other school buildings or future community capacity needs (costs to be shared by the school district and other current or future property owners are to be prorated).

Provide actual documentation, including the cost in dollars, from the sewer authority to support any claims for tap-in fees or reserve capacity charges.

The Wilkes-Barre Area School District will tie into the existing sanitary sewer system owned and operated by the Plains Township Sewer Authority. The Plains Township Sewer Authority will convey the waste to a nearby pump station owned and operated by the Wyoming Valley Sanitary Authority (WVSA). WVSA will then convey the waste to its local treatment plant. Approval has been received from the Plains Township Sewer Authority and WVSA, as well as a planning exemption granted by PADEP.

**COMPLETE THIS SECTION ONLY IF REQUESTING AN EXCEPTION
TO THE MAXIMUM ALLOWANCE FOR SANITARY SEWAGE DISPOSAL**

The maximum allowance for sanitary sewage disposal is limited to the project building's FTE-NEW unless an exception to use the New and Existing FTE is requested and approved in writing. Provide a justification if requesting an exception.

MAXIMUM REIMBURSABLE COSTS

A. REQUIREMENTS FOR SANITARY SEWAGE DISPOSAL		PROVIDE	
CHARGES FOR TAP-IN TO MUNICIPAL SEWER AUTHORITY	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	SEWER	
RESERVE CAPACITY CHARGES REQUIRED BY LOCAL SEWER AUTHORITY	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	AUTHORITY	
ON-SITE SEWER LINE EXTENSION		LETTER	
LINEAL FEET - 1662	/ NUMBER OF MANHOLES - 7		
OFF-SITE SEWER LINE EXTENSION			
LINEAL FEET -	/ NUMBER OF MANHOLES -		
OTHER:			
B. MAXIMUM ALLOWABLE COSTS	EXCEPTION REQUESTED: YES	NO <input checked="" type="checkbox"/>	CHECK YES OR NO
1. BUILDING FTE - NEW (F12, Adjusted Elem, Adjusted MS/Sec, Natatorium, Dist Admin Office, or Vocational FTE-NEW unless an exception to use the total FTE is granted)			2,746
2. REIMBURSEMENT FACTOR			\$ 400
3. MAXIMUM ALLOWABLE COSTS (line B-1 times B-2)			\$ 1,098,400

CERTIFICATION IN LIEU OF AGENCY APPROVALS, PERMITS & SERVICE AVAILABILITY LETTERS

District/CFC: Wilkes-Barre Area School District	Project Name: New High School - Plains Township	Project #: 3885
--	--	--------------------

The following certification is submitted in lieu of documentation of agency approvals, permits and service availability letters except for those from the local and county planning commissions, copies of which must still be submitted. The architect of record completing this certification must be a registered architect in Pennsylvania. The district must maintain the applicable records for audit purposes.

Certificate of Architect of Record:

I certify that I have apprised the board to the best of my knowledge and belief as to applicable reviews and approvals that must be obtained from federal, state and local government agencies, prior to entering into construction contracts.

K. Kinsman, AIA

Signature of PA Registered Architect

PA Registered Architect's Name, Printed or Typed

A+E Group, J.V.; 140 Maffet Street, Wilkes-Barre, PA 18705; 570-822-8500;
WKL Architecture, 82 S. Main St., Wilkes-Barre, PA 18701

Architectural Firm's Name and Address

Date

Board Resolution:

To the best of its knowledge and belief, the board of school directors certifies to the following:

1. The board will not enter into construction contracts until it has received written approval for PlanCon Part F, Construction Documents, from the Department of Education.
2. The board of school directors has obtained, or will obtain, all necessary approvals from local, regional, and state agencies relating to health, safety, design, planning highway access, and freedom from flooding and subsidence, prior to entering into construction contracts.
3. The board acknowledges that failure to obtain the requisite approvals prior to entering into construction contracts may be sufficient cause for the Department of Education to revoke its approval for this project. If approval is revoked, the project will not be reimbursed by the Commonwealth.

Board Action Date: 1/17/2019

Voting: AYE NAY ABSTENTIONS ABSENT

Thomas Telesz

Signature, Board Secretary

Board Secretary's Name, Printed

Date

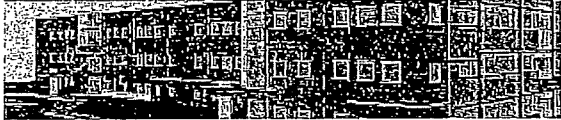
Christopher A. Arnold

From: Sheryl A. Costello, CDFA
Sent: Tuesday, January 23, 2018 12:06 PM
To: Christopher A. Arnold
Subject: FW: FedEx Shipment 771270282536 Delivered

One package delivered so far.

Sheryl A. Costello, CDFA
Administrative Assistant

Email: SCostello@borton-lawson.com
Phone: (570) 821-1994; 1231
613 Baltimore Drive, Suite 300 Wilkes-Barre, PA 18702



Borton  Lawson 

From: TrackingUpdates@fedex.com [mailto:TrackingUpdates@fedex.com]
Sent: Tuesday, January 23, 2018 12:06 PM
To: Sheryl A. Costello, CDFA <SCostello@borton-lawson.com>
Subject: FedEx Shipment 771270282536 Delivered

Your package has been delivered

Tracking # 771270282536

Ship date:
Fri, 1/19/2018
Chris Arnold
Borton-Lawson, Inc.
Wilkes-Barre, PA 18702
US

Delivery date:
Tue, 1/23/2018 12:03
pm

Pat Dooley
Luzerne County Planning
Commission
20 N. Pennsylvania Avenue
Penn Place
WILKES BARRE, PA 18711
US



Delivered

Shipment Facts

Our records indicate that the following package has been delivered.

Tracking number: 771270282536

ATTACHMENT A
Municipal Land Use Letter

Date: 1/19/2018

To: Wilkes-Barre Area School District

From: Plains Township Planning Commission

Re: WBASD New High School

The Municipality of Plains Township states that it:

has adopted a municipal or multi-municipal comprehensive plan.
If yes, please provide date of adoption: 7-9-15

has not adopted a municipal or multi-municipal comprehensive plan.

If applicable:

The above referenced project:

is consistent with the adopted municipal or multi-municipal comprehensive plan.

is not consistent with the adopted municipal or multi-municipal comprehensive plan.

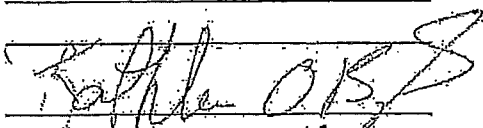
Additional Comments (attach additional sheets if necessary):

Submitted By:

Name: KATHLEEN O'Boyle

Title: ZONING OFFICER

Contact Information: PLAINSTOWNSHIP@GMAIL.COM

Signature: 

Date: 1-23-18



1/19/2018

**Borton
Lawson**
ENGINEERING
ARCHITECTURE

Luzerne County – Planning Commission
Penn Place
20 N. Pennsylvania Avenue
Wilkes-Barre, PA 18711

RE: NPDES Application
Wilkes-Barre Area School District
WBASD New High School
Plains Township
Luzerne County, PA

BL No.: 2017-3091-001

Federal Express # 7712 7028 2536

Dear County Planning Director:

Acts 14, 67, 68 and 127, which amended the Municipalities Planning Code, direct state agencies to consider comprehensive plans and zoning ordinances when reviewing applications for permitting of facilities and infrastructure, and specify that state agencies may rely upon comprehensive plans and zoning ordinances under certain conditions as described in Sections 619.2 and 1105 of the Municipalities Planning Code. The Pennsylvania Department of Environmental Protection's Policy for Consideration of Local Comprehensive Plans and Zoning Ordinances in DEP Review of Permits for Facilities and Infrastructure (DEP's Land Use Policy) provides direction and guidance to DEP staff, permit applicants, and local and county governments for the implementation of Acts 67, 68 and 127 of 2000. This policy can be found at www.depweb.state.pa.us; keyword: Land Use.

In accordance with DEP's Land Use Policy, enclosed please find a County Land Use Letter that is to be submitted with our permit application to DEP for an NPDES Permit for Stormwater Discharges Associated with Construction Activities. Please complete Attachment A: County Land Use Letter and return within 30 days to:

Applicant: Borton-Lawson Engineering
613 Baltimore Drive, Suite 300
Wilkes-Barre, PA 18702-7903
Attn: Christopher A. Arnold

Project Location: From I-81, take exit 170B (PA 309, Northbound) towards Wilkes-Barre. Take Exit 3 Towards Wilkes-Barre Plains and Turn Right for Maffet St./Plains/Pittston. Take Maffet to E Ann Street and turn right, then thurn right on S Main Street. Continue on S. Main Street for about 0.5 miles and the site driveway will be on the right.

Bethlehem
Pittsburgh
State College
Wilkes-Barre

WILKES-BARRE
613 Baltimore Drive
Suite 300
Wilkes-Barre, PA 18702

Voice: 570.821.1999
Fax: 570.821.1990

borton-lawson.com

\\merovingian\Projects\2017\3091\001\05-REPORTS\NPDES\NPDES Package\01. NPDES\21 - DONE - ACT 14 - COUNTY (2017-3091-001).docx

Status: Delivered: 01/23/2018 12:03
PM Signed for By: J.WEBER

Reference: 2017-3091-001/999-001

Signed for by: J.WEBER

Delivery location: WILKES-BARRE, PA

Delivered to: Receptionist/Front Desk

Service type: FedEx 2Day


Packaging type: FedEx Envelope

Number of pieces: 1

Weight: 0.50 lb.

Special handling/Services: Deliver Weekday

Standard transit: 1/23/2018 by 4:30 pm

 Please do not respond to this message. This email was sent from an unattended mailbox. This report was generated at approximately 11:05 AM CST on 01/23/2018.

All weights are estimated.

To track the latest status of your shipment, click on the tracking number above.

Standard transit is the date and time the package is scheduled to be delivered by, based on the selected service, destination and ship date. Limitations and exceptions may apply. Please see the FedEx Service Guide for terms and conditions of service, including the FedEx Money-Back Guarantee, or contact your FedEx Customer Support representative.

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Thank you for your business.

This email and any attachments are confidential and intended solely for the personal use of the recipient (s) named above. If the reader of this message or attachments is not the intended recipient or an agent responsible for delivering it to the intended recipient, you are hereby notified that you have received this document in error and that any review, dissemination, distribution, or copying of this message is strictly prohibited. If you have received this communication in error, please notify us immediately, and delete the original message. In addition, the sender alerts you that email transmission cannot be guaranteed to be secure or error-free as information could be intercepted, corrupted, lost, destroyed, or arrive late or incomplete.

Project Description: The proposed project includes the construction of an approximately 8.3 acre building, stormwater management areas, parking areas, and landscape areas.

Please do not send this form to DEP, as we must include the County Land Use Letter with our permit application. If we do not receive a response from you within 30 days, we shall proceed to submit our permit application to DEP without the County Land Use Letter. If the County Land Use Letter is not submitted with our permit application, and we provide proof to DEP that we attempted to obtain it, DEP will assume there are no substantive land use conflicts and proceed with the normal application review process.

If you have any questions, please do not hesitate to contact me at 570-821-1994 ext 1260 or carnold@borton-lawson.com.

Sincerely,



Christopher A. Arnold
Civil Designer

Enclosures
Attachment A – County Land Use Letter
Figure 1 – Location Map
Figure 2 – Soils Map

APPENDIX A

Land Use Information Questions

Responses to the following questions are required to determine applicability of DEP's Land Use Policy for Permitting of Infrastructure and Facilities.

Note: Applicants are encouraged to submit copies of local zoning approvals with their authorization application.

LAND USE INFORMATION		
1.	Is there an adopted county or multi-county comprehensive plan?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
2.	Is there an adopted municipal or multi-municipal comprehensive plan?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
3.	Is there an adopted county-wide zoning ordinance, municipal zoning ordinance or joint municipal zoning ordinance?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<p><i>If the applicant answers NO to either Question 1, 2, or 3, the provisions of the PA MPC are not applicable and the applicant does not need to respond to questions 4 and 5 below.</i></p> <p><i>If the applicant answers YES to questions 1, 2 and 3, the applicant should respond to questions 4 and 5 below.</i></p>		
4.	Does the proposed project meet the provisions of the zoning ordinance or does the proposed project have zoning approval? See below. <i>If zoning approval has been received, attach documentation.</i>	Yes <input type="checkbox"/> No <input type="checkbox"/>
5.	Have you attached Municipal and County Land Use Letters for the project?	Yes <input type="checkbox"/> No <input type="checkbox"/>

Copies of approvals will be forwarded for incorporation into the DEP/USACE Applications.



ENERGY STAR® Statement of Energy Design Intent (SEDI)¹
WBASD New High School

N/A

Primary Property Type: K-12 School
 Gross Floor Area (ft²): 401,500
 Estimated Date of Certification of Occupancy: _____

Date Generated: November 26, 2018

ENERGY STAR®
 Design Score²

1. This form is required when applying for Designed to Earn the ENERGY STAR recognition. It was generated from ENERGY STAR Portfolio Manager.
2. The ENERGY STAR 1 – 100 Score is based on total annual Source Energy. To be eligible for Designed to Earn the ENERGY STAR recognition you must score at least 75.

Property & Contact Information for Design Project		
Property Address WBASD New High School Maffet Street Plains, Pennsylvania 18705	Project Architect _____ () _____	Owner Contact _____ () _____
Property ID: 6626227	Architect Of Record _____ () _____	Property Owner _____ () _____

Estimated Design Energy
 No estimated energy information provided.

Estimated Design Use Details
 (This Use Details is used to calculate the 1-100 ENERGY STAR Score.)

K-12 School	
★ Number of Workers on Main Shift	200
★ Percent That Can Be Cooled	All of it - 100%
Number of Computers	475
Gymnasium Floor Area	23,924 Sq. Ft.
Number of Walk-in Refrigeration/Freezer Units	4
★ Cooking Facilities	Yes
School District	WBASD
Student Seating Capacity	2,880
★ Weekend Operation	No
★ High School	Yes
★ Percent That Can Be Heated	All of it - 100%
★ Gross Floor Area	401,500 Sq. Ft.
Months in Use	12

Design Intent and Emission Results

Metric	Design Project	Median Property	Estimated Savings
ENERGY STAR Score (1-100)	N/A	50	N/A
Energy Reduction (from Median)(%)	N/A	0	N/A
Source Energy Use Intensity (kBtu/ft ² /yr)	0	115	115
Site Energy Use Intensity (kBtu/ft ² /yr)	0	68	68
Source Energy Use (kBtu/yr)	0	46,265,956	46,265,956
Site Energy Use (kBtu/yr)	0	27,441,830	27,441,830
Energy Costs (\$)	0	401,525	401,525
Total GHG Emissions (Metric Tons CO ₂ e)	0	1,938	1,938

Design Intent and the ENERGY STAR Application Checklist

This section is only required if you are using this document to apply for Designed to Earn the ENERGY STAR. All design projects that achieve an EPA energy performance score of 75 or higher are eligible for this certification.

1) Does your property type match the function or use of a property that's eligible to receive an ENERGY STAR design score? Yes No/Not Sure

If you are not sure your project is eligible for an ENERGY STAR design score, please describe the property's major functions or use:

2) Is the design project at least 95% complete with construction documents? Yes No

If no, please explain:

3) Is the property currently unoccupied and not yet generating energy bills? Yes No

4) Do energy calculations account for the whole building intended operations and all energy sources? Yes No

5) Is the Architect of Record (AOR) applying for ENERGY STAR partnership? Yes No

6) Was the design record created in the owner's Portfolio Manager account? Yes No

7) Are you seeking other qualifications for this design project? Yes No

If so, please select all that apply:

- AIA 2030 Commitment
- Architecture 2030 Challenge
- Federal, State or Local Disclosure Ordinance
- Green Globes
- LEED
- Other, please indicate: _____

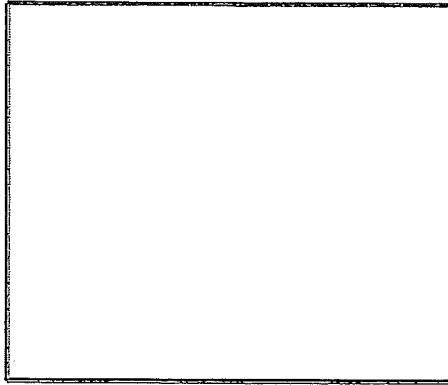
Professional Verification

I _____ (Name) verify that the above information is true and correct to the best of my knowledge.

Signature: _____ Date: _____

Verifying Professional

() _____



**Verifying Professional Stamp
(if applicable)**

Note: When applying for the ENERGY STAR Designed to Earn, the signature of the Verifying Professional must match the stamp.

I agree to adhere to the ENERGY STAR Identity Guidelines when using the Designed to Earn the ENERGY STAR recognition graphic in association with this project.

Architect of Record Acknowledgement

As the Architect of Record representative, I confirm that the information on this SEDI is true and accurate to the best of my knowledge. It is our best estimate for all energy use of specified systems and processes but does not guarantee the operational performance of this building. Instead, this project has been specified to achieve Designed to Earn the ENERGY STAR recognition in an effort to assist the Owner/Developer in meeting their operational performance goal for the building to earn ENERGY STAR certification.

Signature: _____

Date: _____

Building Owner/Developer Acknowledgement

As the Building Owner/Developer representative, I concur that this project be nominated for Designed to Earn the ENERGY STAR recognition. Our organization understands the importance of measuring actual energy use in Portfolio Manager after receiving the Certificate of Occupancy to verify that this property is performing as intended. We understand that once the building earns an ENERGY STAR score of 75 or higher, it may be eligible for ENERGY STAR certification.

Signature: _____

Date: _____

**SUMMARY OF MINUTES
Regular Board Meeting
January 17, 2019**

E. CONTRACTED SERVICES

1. That approval be given to renew the Flood Insurance coverage on District properties with Selective Insurance, effective February 13, 2019 at a cost of \$9,433 per location. Three (3) District properties are included in this coverage.

2. That ratification be given to the following change order requests of Stell Enterprises, Inc. in the amount of \$76,824.00 in respect to the New High School Project:
 - a. Reduce volume of excavation due to raised elevations of dynamic compaction pad and elimination of swales 25,300 C.Y. @ \$2.79/C.Y. (Unit Price No. 1).
Deduct (\$70,587.00)
 - b. Place additional cut materials (above 70,000 cy in Alt No. 1)
Add \$13,330.00
 - c. Place culm stockpile (adjustment from 50,000 cy in Alt. No. 2)
Deduct (\$36,270.00)
 - d. Excavation of (2) new driveways to subgrade 61,500 C.Y. @ \$2.79/C.Y. (Unit Price No. 1).
Add \$171,585.00
 - e. Place & compact material cut at driveway
Add \$52,890.00
 - f. Over-excavation at driveways (Unit Price No.1)
Add \$33,480.00
 - g. Place & compact over-excavated material cut from driveways
Add \$10,320.00
 - h. Over-excavate & stockpile unsuitable material at classroom wings 19,079 C.Y. @ \$2.79/C.Y. (Unit Price No. 1)
Add \$53,230.00
 - i. Construct swale around temporary stockpile per DEP
Add \$6,792.00
 - j. Credit for deletion of E&S controls
Deduct (\$159,695.00)
 - k. Scrape mud and frost in order to continue dynamic compaction in winter months (12/03/18 thru 1/4/19) 11 hrs. @ \$159.00/hr.
Add \$1,749.00

3. The ratification be given to the five (5) year agreement with Johnson Controls for the fire and life safety system in the following schools: Coughlin, Dodson, GAR and Meyers in the amount of \$15,671.19 per year.

Rev. Walker moved, seconded by Dr. Susek to adopt this report. The vote was as follows:

9 Ayes: Atherton, Evans, Geiger, Patla on A3, A4 and B through E, Quinn, Susek, Thomas, Walker, Caffrey

1 Nay: Patla – A1 & 2

ATHLETIC COMMITTEE REPORT - No Report

SAFETY/SECURITY COMMITTEE REPORT – Brian Lavan gave a report on the Safe2Say Something mandated Federal program that mandates all PA school districts implement this program. The school district has formed a 5 member crisis response team. These team members have received the required training.

TRANSPORTATION COMMITTEE REPORT – Working with STA and possibly LCTA in coordinating buses for the athletic teams to get to practice.

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BUILDING MAINTENANCE COMMITTEE REPORT– No Report

POLICY COMMITTEE REPORT

Rev. Walker presented the following report and recommendations for the Board's approval:

1. That the following policies be adopted:
 - Safe2Say Something

Rev. Walker moved, seconded by Ms. Thomas to adopt these policies. The vote was as follows:

Ayes: Atherton, Evans, Geiger, Patla, Quinn, Susek, Thomas, Walker, Caffrey

9 SAFE2SAY SOMETHING PROCEDURES

Note: These procedures are designed as a resource and framework to be reviewed and modified by the school district based on your specific staffing, needs and resources. School Code 1303-D requires that school districts implement procedures to assess and respond to Safe2Say Something Program reports, but it does not specify content of those procedures. Please work with your school safety and security agency(ies) in developing and implementing procedures that meet the needs of your schools, students, staff and community.

Overview

In accordance with law, the district establishes the following procedures for receiving, assessing and responding to reports received from the Safe2Say Something anonymous reporting program of the Pennsylvania Office of the Attorney General. (24 P.S. 1303-D)

These procedures establish a framework within which district administrators and staff will operate and coordinate with the county emergency dispatch center and local law enforcement agencies.

Safe2Say Something reports may be submitted by any individual, including students, parents/guardians, staff and others as a secure and anonymous report about unsafe, potentially harmful, dangerous, violent or criminal activities in a school entity or threat of such activities in a school entity through:

1. A twenty-four (24) hours a day, seven (7) days a week telephone hotline maintained by the Office of the Attorney General's Safe2Say Something Crisis Center;
2. A Safe2Say Something program secure website; or
3. A Safe2Say Something software programs application or "app" accessed through a mobile electronic device.

Reports may be submitted through one of these methods for an identified K-12 school anywhere in the state. Anonymous reports will be triaged by the Safe2Say Something Crisis Center and delivered to the appropriate school entity based on the location of the identified school, and county emergency dispatch center, where applicable, by Crisis Center staff through telephone communication, text and/or email.

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Report Categorization

Reports, also known as tips, will be analyzed by the Safe2Say Something Crisis Center and categorized as either Life Safety or Non-Life Safety based on definitions determined and approved by the Office of the Attorney General.

The following list provides examples of incidents, concerns or threats that may be categorized as Life Safety or Non-Life Safety, and is not an all-inclusive list.

Life Safety – Imminent and In-Progress	Safe2Say Something Definitions	Non-Life Safety
Active Shooter or presences of explosive device	Alcohol possession or use	Anger Issues/management (non-life threatening)
Bodily injury and/or emergency condition	Animal Cruelty	Breaks school code of conduct
Child predator	Cannabis/other drug paraphernalia	Bullying/cyber-bullying/general teasing
Dating violence	Distribution of inappropriate photos	Creating a hostile environment
Disorderly/dangerous conduct	Drunk and/or under influence of other substances	Depression/anxiety (non-life threatening)
Domestic violence/victimization	Forgery/Falsifying documents	Discrimination
Drug use, distribution/sale and/or substance abuse	Graffiti and/or other defacing of property	Drug use NOT in progress
Emergency building condition (fire, collapse, explosion)	Hate crime/speech	Eating disorder/anorexia/bulimia
Gang violence/formation/threats	Sexting	General harassment of students/staff
Have attempted suicide and are requesting help	Theft	General school complaint
Human trafficking	Threat/ideation of performing a false alarm	Inappropriate behavior, language gestures
Individual is unconscious/unresponsive	Truancy/skipping school	Inappropriate bus behavior
Intend/threaten/ideate to commit suicide	Vandalism	Inappropriate intimidating physical contact
Intend/threaten/ideate to harm another person		Inappropriate use of technology/school equipment
Intend/threaten/ideate to harm building/property		Intention, discussion, and/or planning of any hazing
Missing/lost student, educator and/or administrator		Mean/cruel towards others
Physical abuse		Planned parties
Planned attack, shooting, fight/assault		Possession of lighter/matches
Presence of weapons (guns, knives, explosives)		Sexual harassment
Reckless driving on school property		Smoking tobacco, e-cigs or vapes
Sexual assault/rape		Verbal Abuse
Terrorism threat and/or ideation		

Chart provided courtesy of the Pennsylvania Office of the Attorney General

The Safe2Say Something Crisis Center will forward reports to a team, established by the district, via telephone communications, text and/or email, depending on the nature and categorization of the report received:

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Life Safety Reports – Delivered twenty-four (24) hours a day seven (7) days a week via telephone call, email and text message to the district's designated Crisis Team. A call is made to one (1) team members at a time through a list designated by the district until someone answers the call and verbally confirms that they will review the report.

Non-Life Safety Reports – Delivered daily via email and/or text message between 6:00 a.m. and 6:00 p.m. to the district's designated Crisis Team.

The district's designated team will respond to Life Safety and Non-Life Safety Reports in accordance with these procedures.

Crisis Team

Notes: The district may designate the name for this team based on its own internal operations and terminology; the phrase "Crisis Team" is used based on terminology from the Safe2Say Something program training, but does not indicate any specific requirements or certifications. Please review and revise the terminology throughout these procedures as necessary, based on the needs of your district, local law enforcement agencies and community. The 3-5 person limit is a best practice of the Safe2Say Something program and may be expanded at the district's discretion. The district should consult with the school solicitor regarding any contractual or collective bargaining agreement implications in assigning team members.

The Superintendent, School Safety and Security Coordinator or designee will establish a Crisis Team of three (3) to five (5) members, who will be designated, registered and trained to receive Safe2Say Something reports for all school building in the district.

The Crisis Team will be comprised of (identify 3-5 individuals):

1. School Safety and Security Coordinator
2. Superintendent
3. Building principal
4. School police officer
5. Director of Instruction & Special Education

For purposes of communication, training and administration of district information in the Safe2Say Something program, the Director of Police Operations & Security will be designated as the Crisis Team lead administrator. The lead administrator will be responsible for updating contact information for all school building and designated Crisis Team members in the Safe2Say Something program, and determining the priority order of team members to receive calls about Life Safety reports.

Note: This section is optional for school district who have the capacity and would like to create a team of individuals to assist in assessing and responding to Safe2Say Something reports, but who do not receive and manage the initial reports from the Crisis Center in the Safe2Say Something program.

Additional staff members will be assigned to the Crisis team for assessment and response support, but will not be required to receive the Safe2Say Something Crisis Center reports. Additional staff members may include:

1. Student Assistance Program team member(s)
2. Building principal(s)
3. Director of Student Services
4. Guidance Counselor
5. School psychologist
6. School police officer
7. Security personnel

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Training

The Crisis team lead administrator and team members designated to receive reports from the Crisis Center must attend training designated by the Safe2Say Something program. Training must include practicing report handling in the system.

The Crisis Team will ensure that middle school and high school students and other staff members are provided with training in how to make reports and also awareness on risk factors and the importance of reporting. Training may include online and interactive video training.

The district will make training and awareness materials and opportunities available to parents/guardians and community members as well.

Confidentiality

Crisis Team members will receive training regarding confidentiality and the handling of student and staff information, in accordance with applicable laws, regulations, Board policies, administrative regulations, and procedures. (20 U.S.C. 1232g; Pol. 113.4, 207, 216, 236, 249, 324, 800, 819)

Confidentiality will be handled in accordance with these procedures and the district's legal and investigative obligations.

Crisis team members whose other assignments and roles require confidentiality of specific student's communications, in accordance with law, will ensure that all confidential communications and information are addressed in accordance with applicable law, regulations, Board policy and administrative regulations. (22 PA Code 12.12; 42 Pa.C.S.A. 5945; 42 Pa.C.S.A. 8337; Pol. 207)

Receiving Reports

Upon receipt of a report notification via telephone call, text message and/or email, each Crisis Team member will log into the Safe2Say Something management program to retrieve the report.

The Crisis Team will communicate with other team members regarding the report through the Safe2Say Something management program.

The Crisis Team will notify the Safe2Say Something Crisis Center through the Safe2Say Something management program if a report is received identifying a student who is not enrolled in the school district. Information on the student's current enrollment in another school or program will be provided to the Crisis Center, if known by the Crisis Team member responding to the report.

Law Enforcement Coordination

The Crisis Team lead administrator, in coordination with the Superintendent and/or School Safety and Security Coordinator, will schedule and facilitate meetings with the county emergency dispatch center and each local law enforcement agency that has jurisdiction over school property to discuss communication and handling of Life Safety reports from the Safe2Say Something program, and follow-up of Non-Life Safety reports as necessary.

Communication strategies and guidelines for handling reports will be documented in the biannual Memorandum of Understanding with local law enforcement agencies. (24 P.S. 1302-A; 22 PA Code 10.11; Pol. 805.1)

Communication strategies and guidelines for handling reports with the county emergency dispatch center and with local law enforcement agencies will be documented in the following manner: via email.

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Note: Communication strategies should address how the Safe2Say Something program will be used for communicating and/or sharing information, or if other communication methods will be used, based on the needs and resources of the school district, county emergency dispatch center and local law enforcement agency.

The Crisis Team will coordinate with the county emergency dispatch center and local law enforcement agencies on Safe2Say Something reports in accordance with the documented guidelines.

When requested, designated Crisis team members will provide student directory information, such as full name, address, home phone number, grade level, etc. to the county emergency dispatch center and/or local law enforcement agency with jurisdiction, in accordance with the Family Educational Rights and Privacy Act, and other applicable law, regulations and Board policies. The Crisis team and/or Superintendent will consult the school solicitor regarding questions on disclosure of student directory information if necessary. (20 U.S.C. 1232g; Pol. 113.4, 216)

The District will ensure that all Crisis Team members designated to receive Safe2Say Something program reports have continual access to the district's electronic student information system and have received authorization and training on handling student education records.

When a local law enforcement agency takes the lead in handling a Life Safety report, the designated Crisis team Member(s) will document this action and coordinate follow-up activities for students and/or staff based on the nature of the report, in accordance with procedures under Response below.

When a report is handled by the district's Crisis team, and a determination is made to contact the local law enforcement agency to take protective action or report an incident, the district will coordinate with the local law enforcement agency in accordance with the documented guidelines, the Memorandum of Understanding, and applicable laws, regulations and Board policies. (24 P.S. 1302.1-A, 1303-A; 22 PA Code 10.2, 10.21, 10.22; Pol. 113.1, 218, 805.1)

Assessment and Response

Members of the Crisis Team receiving Safe2Say Something reports will identify if the report is a Life Safety or Non-Life Safety report. Crisis Team members will make a determination about whether to anonymously communicate with the reporter, if possible, through the Safe2Say Something management program for additional information based on:

1. The nature of the report and the scope of information provided initially.
2. The recommendation of the county emergency dispatch center and/or local law enforcement agency, when applicable.
3. The training and experience of the Crisis Team member(s).

Reports received initially from the Safe2Say Something Crisis Center will have inappropriate images and attachments blocked, including images that may be considered obscene or pornography; however, Crisis Team members should be aware that images and attachments may be added by the reporter in follow-up responses and communication. If images or other content that could be considered obscene or pornography are added to the report, Crisis Team members will contact the Superintendent, who will coordinate with the school solicitor and/or local law enforcement agency, in handling such images and attachments that are received, and addressing their disposition in the Safe2Say Something management program. Such images and attachments should not be disseminated or downloaded beyond the reporting system until such coordination occurs and further direction is provided. Under no circumstances should images constituting pornography be downloaded or saved to a school-issued or school-owned electronic device or computer, or printed into a paper or other format.

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Pornography includes, but is not limited to:

1. Any visual or audio depiction, including any photograph, digital image, film, video, picture, recording or computer or computer-generated image or picture, whether made or produced by electronic, mechanical, or other means, of sexually explicit conduct; and
2. Nude pictures or images of the genitalia of any male or female or the breasts of any female, including any photograph, digital image, film, video, picture, or computer or computer-generated image or picture of such.

Obscene includes any material, if:

1. The average person applying contemporary community standards would find that the subject matter taken as a whole appeals to the prurient interest;
2. The subject matter depicts or describes in a patently offensive way, sexual conduct described in the law to be obscene; and
3. The subject matter, taken as a whole, lacks serious literary, artistic, political, educational or scientific value.

Coordination With Other School Entities

The Crisis Team will contact and coordinate with other school entities in assessing and responding to a report if an identified student that is the subject of a report is enrolled in the district and also attends another school, such as a Career and Technical Education program, approved private school placement or intermediate unit program.

Life Safety Reports

The Crisis Team will coordinate with the county emergency dispatch center and local law enforcement agencies when assessing and responding to Life Safety reports. Coordination may include, but not be limited to:

1. Providing student or staff information for immediate response by law enforcement.
2. Providing required information to the Incident Command Post in an emergency situation. (22 PA Code 10.24)
3. Notification of the school community.
4. Cooperating in joint investigation and response to a report.
5. Providing care, support and/or ongoing monitoring following the resolution of a report.

The Crisis Team, in consultation with the building principal, Superintendent and local law enforcement agency, will determine if the parent(s)/guardian(s) of a student(s) identified in or the subject of a report should be notified concerning a report, based on the nature of the report and the need for ongoing investigation.

Non-Life Safety Reports

Note: Non-Life Safety reports may be updated to Life Safety status by the Safe2Say Something Crisis Center if additional updates are made by the reporter that indicate the need to revise the status.

The Crisis team members receiving a report will determine if additional members of the Crisis Team should meet to assess and respond to a report.

The Crisis Team may reach out to and include other teams and/or staff who are familiar with the student and/or situation in assessing and responding to a report.

The Crisis team may coordinate with the Superintendent or designee to consult the school solicitor in assessing and responding to a report.

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The Crisis Team, in consultation with the building and/or Superintendent, will determine if the parent(s)/guardian(s) of a student(s) identified in or the subject of a report should be notified concerning a report, based on the nature of the report and the need for ongoing investigation.

Relation to Board Policies/Administrative Regulations/Procedures

In assessing and responding to reports, the Crisis team will make a determination if handling the report should be done under one or more specific Board policies, administrative regulations or district procedures, based on the subject matter of the report. Policies that may address Safe2Say Something report subject include, but are not limited to:

1. Bullying/Cyberbullying. (Pol. 249)
2. Suicide Awareness, Prevention and Response. (Pol.819)
3. Child Abuse. (Pol. 806)
4. Student Assistance Program. (Pol 236)
5. Student Discipline. (Pol. 218)
6. Weapons. (Pol. 218.1)
7. Terroristic Threats. (Pol. 218.2)
8. Controlled Substances/Paraphernalia. (Pol. 227)
9. Tobacco/Nicotine. (Pol. 222, 323, 904)
10. Searches. (Pol. 226)
11. Hazing. (Pol.247)
12. Nondiscrimination/Discriminatory Harassment. (Pol. 103, 104)
13. Dating Violence. (Pol. 252)
14. Emergency Preparedness. (Pol. 805)
15. Employee Conduct/Disciplinary Procedures and/or Educator Misconduct. (Pol. 317, 317.1)
16. Maintaining Professional Adult Student Boundaries. (Pol. 824)

Assessment

In assessing Safe2Say Something reports, the Crisis Team will follow a standard practice, which may include, but not limited to:

1. Interviewing students, staff, parents/guardians or other regarding the subject(s) of the report.
2. Reviewing existing academic, disciplinary and/or personnel records and assignments, as appropriate, regarding the subject(s) of the report.
3. Conducting searches of lockers, storage spaces, and other possessions on school property as applicable, in accordance with applicable law, regulations and Board policy. (Pol. 226)
4. Examining outside resources such as social media sites or coordinating with community agencies that may provide additional information about the subject(s) of the report, in accordance with law, regulations and Board policies.
5. Where appropriate, convening the appropriate team to assess and/or address the situation that is the subject of the report, such as the Individualized Education Plan (IEP) team, Section 504 Team, Behavior Support team, Child Study team, Student Assistance Program team, or others. (Pol. 103.1, 113, 113.1, 113.2, 113.3, 236)
6. Adding notes or attachments to the report in the Safe2Say Something management program for communication and coordination among the members of the Crisis Team, in accordance with the Family Educational Rights and Privacy Act, and other applicable law, regulations and Board policies. (20 U.S.C. 1232g; Pol.113.4, 216)

The Crisis Team will conduct interviews and investigations in accordance with applicable laws, regulations, Board policies and administrative regulations, and will respect the rights and confidentiality of students, staff, parents/guardians and others in assessing and responding to Safe2Say Something reports. (Pol. 103, 104)

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Threat Assessment Considerations

Note: Please review and discuss with school administration, school solicitor and local law enforcement agencies to determine whether this language will be included in your district's procedures, removed, or replaced with other language or references regarding threat assessment.

The Crisis Team will consider the following threat assessment themes from the United States Secret Service and coordinate with the appropriate law enforcement agency in assessing a report of potential violence by an individual:

1. The individual's motives and goals.
2. Concerning, unusual or threatening communications,
3. Inappropriate interest in weapons, school shootings, mass attacks or other types of violence.
4. Access to weapons.
5. Stressful events, such as setbacks, challenges or losses.
6. Impact of emotional, developmental and/or behavioral health issues.
7. Evidence of desperation, hopelessness or suicidal thoughts and gestures.
8. Whether the individual views violence as an option to solve problems.
9. Whether others have expressed concern about the individual's statements or behaviors.
10. Capacity to carry out an attack.
11. Evidence of planning for an attack.
12. Consistency between the individual's statements and actions.
13. Protective factors such as positive or prosocial influences and events.

Response

Following assessment and coordination with other teams and individuals as necessary, the Crisis Team will recommend and/or implement one or more responses to address the Safe2Say Something report. The timeline for assessment and response, as well as the number and nature of responses, will vary based on the nature and complexity of the report. Responses may include but not be limited to:

1. Counseling – this may including counseling within or outside of the school. (Pol. 112, 146)
2. Monitoring – monitoring may be done by the Crisis team, a Child Study team, IEP team, or other appropriate team of individuals within the district.
3. Parental notification as appropriate.
4. Review of appropriate plan or support – this may include a review of a student's IEP, Section 504 Service Agreement, Behavior Support Plan, Student Assistance Program, Employee Assistance Program, or other type of plan or system of support. (Pol. 103.1, 113, 113.2, 146, 236)
5. Immediate intervention – this may include an immediate assessment or action through student services, Student Assistance Program, a crisis response team, local law enforcement and/or a community agency.
6. Outside referral – this may include an outside referral to a behavioral health resource, medical provider, community agency, or other outside or contracted service or provider. (Pol. 146, 236)

The district will ensure that memoranda of understanding are developed with outside resources, centers and agencies with whom the district develops cooperative agreements for student or staff referrals.

7. Investigation/School Discipline – this may include investigation and/or discipline under a specific Board policy as noted above, such as an investigation of bullying/cyberbullying or hazing, or discipline, up to and including suspension and expulsion, in accordance with law, regulations, Board policy and administrative regulation. (Pol. 218, 233, 247, 249, 317, 317.1)
8. Reporting/Law enforcement action – this may include a referral to local law enforcement in accordance with the Memorandum of Understanding, reporting in accordance with Safe Schools incident reporting, or other types of required reporting to state or federal agencies, (Pol. 103.1, 113.1, 113.2, 218, 218.1, 218.2, 222, 227, 317.1, 323, 351, 805.1, 806, 904)

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Interplay with Child Protective Services Law

The Crisis Team will respond to Safe2Say Something reports involving suspected child abuse in accordance with Board policy and the Child Protective Services Law, and will follow the requirements for making a mandated report, even if the county emergency dispatch center or law enforcement agency has also received the Safe2Say Something report. When a report of suspected child abuse is made by a school employee as a member of the Crisis team, the district is not required to make more than one (1) report. An individual otherwise required to make a report who is aware that an initial report has already been made by a school employee, is not required to make an additional report. (23 Pa. C.S.A. 6305, 6311, 6313; Pol.806)

Safe Schools Incident Reporting

For Safe Schools reporting purposes, the term incident will mean an instance involving an act of violence; the possession of a weapon; the possession, use or sale of a controlled substance or drug paraphernalia as defined in the Pennsylvania Controlled Substance, Drug, Device and Cosmetic Act; the possession, use, or sale of alcohol or tobacco; or conduct that constitutes an offense listed under the Safe Schools Act. (24 P.S. 1303-A; 22 PA Code 10.2; 35 P.S. 780-102)

In accordance with Safe Schools reporting requirements, the Superintendent or designee will immediately report required incidents and may report discretionary incidents committed by students on school property, at any school-sponsored activity or on a conveyance providing transportation to or from a school or school-sponsored activity to the local police department that has jurisdiction over the school's property, in accordance with state law and regulations, the procedures set forth in the Memorandum of Understanding with local law enforcement and Board policies. (24 P.S. 1302.1-A; 1303-A; 22 PA Code 10.2, 10.21, 10.22; Pol. 113.1, 218, 805.1)

The Superintendent or designee will notify the parent/guardian of any student directly involved in an incident on school property, at any school-sponsored activity or on a conveyance providing transportation to or from a school or school-sponsored activity, who is a victim or suspect, immediately, as soon as practicable. The Superintendent or designee will inform the parent/guardian whether or not the local police department that has jurisdiction over the school property has been or may be notified of the incident. The Superintendent or designee will document attempts made to reach the parent/guardian. (22 PA Code 10.2, 10.25; Pol. 805.1)

Students with Disabilities

When reporting an incident committed by a student with a disability to a law enforcement agency, the district will provide the information required by state and federal laws and regulations and will ensure that copies of the special education and disciplinary records of the student are transmitted for consideration by these authorities. The district will transmit copies of the student's special education and disciplinary records only to the extent that the transmission is permitted by the Family Educational Rights and Privacy Act. (20 U.S.C. 123g, 1415; Pol. 113.1, 113.4, 216)

For purpose of protection and continuity in handling student with disabilities, the district will provide a copy of its administrative regulations and procedures for behavior support, developed in accordance with the Special Education Plan, to each local police department that has jurisdiction over school property. Updated copies will be provided each time the administrative regulations and procedures for behavior support are revised by the district. (22 PA Code 10.23, 14.104; Pol. 113, 113.2, 805.1)

The district will invite representatives of each local police department that has jurisdiction over school property to participate in district training on the use of positive behavior supports, de-escalation techniques and appropriate responses to student behavior that may require intervention, as included in the district's Special Education Plan and positive behavior support program. (22 PA Code 10.23, 14.104, 14.133; Po. 113, 113.2. 805.1)

Closure and Documentation

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Crisis Team members designated to receive Safe2Say Something reports will coordinate and ensure that all reports are officially closed in the Safe2Say Something management program.

The Crisis Team will coordinate with the county emergency dispatch center and local law enforcement agencies in documenting responses to reports and/or handling student information and records, in accordance with these procedures, the Memorandum of Understanding with local law enforcement, and applicable laws and regulations.

The Superintendent or designee will direct the Crisis team to submit a report periodically to the administration on aggregate date of Safe2Say Something program reports and responses.

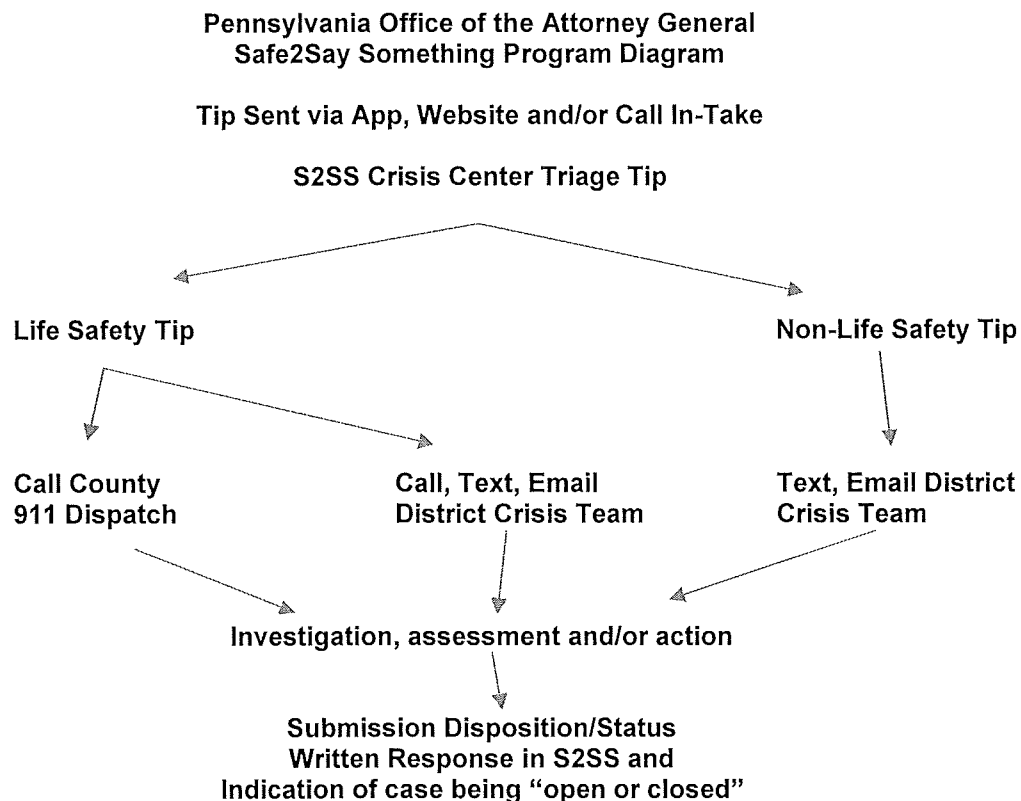
Documentation from Safe2Say Something reports that includes specific student information will be handled by the district in accordance with applicable laws, regulations, Board policies, administrative regulations, and procedures. (20 U.S.C. 1232g; Pol. 113.4, 207, 216, 236, 249, 800, 819)

Student Assistance Program documentation and follow-up information will be handled in accordance with Board policy, administrative regulations and program requirements. (Pol. 236)

Resources

Safe2Say Something Program Frequently Asked Questions:
https://www.psba.org/wp-content/uploads/2018/12/S2SS_FAQ's_102518_JN.pdf

Enhancing School Safety Using a Threat Assessment Model – An Operational Guide for Preventing Targeted School Violence: National Threat Assessment Center, U.S. Department of Homeland Security and United States Secret Service, July 2018:
<https://www.dhs.gov/publication/enhancing-school-safety-using-threat-assessment-model>



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Safe2Say Something Crisis Response Team Protocol 2019

Program Overview: In 2018, the General Assembly passed Act 44 mandating the establishment and use of the "Safe2Say Something" (S2SS) Anonymous Reporting System by every Pennsylvania school entity by January 14, 2019. S2SS is a life-saving and life-changing school safety program that teaches students, educators and administrators how (1) to recognize the signs and signals of individuals who may be at risk of hurting themselves or others and (2) to anonymously report this information through the S2SS app, website or 24/7 Crisis Center Hotline. The following S2SS works through five easy steps:

1. A tip is submitted via mobile app, website or by calling the PA-based 24/7 Crisis Center.
2. The tip is then triaged by the crisis center to gather enough information to act on it.
3. The tip is then delivered to the impacted school and, as needed, local law enforcement.
4. The school and, as needed, local law enforcement assess and intervene with the at-risk individual.
5. The school then closes out the tip and report actions taken as a record for their school.

Purpose: The following protocol has been established to facilitate a timely response for investigating and processing tips received via the Safe2Say Something (S2SS) Tip line.

Procedure: Upon receiving tip information from the S2SS (OAG) Crisis center the crisis response team member, as designated below, shall make notification to the appropriate district/school personnel or agency responsible for the investigation of and response to the information or complaint. It shall be that crisis team member's responsibility to follow up on the status of the investigation and report the disposition and close the case within the Tip Management System.

Crisis Response Team Member & Responsibilities: In addition to any responsibilities incumbent of the team members as described in the S2SS Program Manual the following operational guidelines are to be followed whenever plausible.

Life Safety Events (Immediate Response & Follow Up Reporting Within 12 hours) Lead Team Members will be Director of Police Operations & Security (DPOS) and/or School Police Officer (SPO) STSS Lead. Distribution of information, coordination of investigation, and notifications will be handled by these team members. Disposition and closure within the Tip Management System shall be their responsibility.

Non-Life Safety Events-Crime or Violence (Timely Response & Follow Up Reporting within 24 hours) The DPOS and/or SOS STSS Lead will determine if a criminal investigation is required based upon the information. If so, the DPOS and/or SOS STSS Lead will contact the Lead Team Members and make appropriate notifications to the Building Principal(s) and SPO(s). Disposition and closure within the Tip Management System shall be their responsibility.

If it is determined that based upon the information that NO criminal investigation will be required, the Lead Team Members will be the Spec. Ed. Sup., and/or STSS Lead Principal. The Spec. Ed. Sup. And/or the STSS Lead Principal will be responsible for Building Principal(s) notifications and referral. Follow up, disposition and closure within the Tip Management System shall be their responsibility.

Non-Life Safety Events (Timely Response & Follow up Reporting within 24 hours) Lead Team Members will be Sped. Ed. Sup., and/or the STSS Lead Principal. Distribution of information and referral to the appropriate Building Principal – for investigation and remedy - will be handled by these team members. Follow up, disposition and closure within the Tip Management System shall be their responsibility.

Administration and Compliance The STSS Administration Lead will be the team member responsible for the handling of operational issues requiring high-level school administrative assistance. Additionally, this team member will conduct random audits within the Tip Management System (WBASD) account to ensure timely processing of tip information and that compliance reporting requirements are met.

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FLOW CHART

S2SS CRISIS RESPONSE TEAM

Automatic Law Enforcement Referral
School SRO/SPO Referral (8am to 4 pm M-F)
Building Principal Notification

Building Principal Notification
School SRO/SPO Referral

Building Principal Referral

	Safe2Say Something Definitions	
Life Safety – Imminent and In-Progress	Non-Life Safety – Crime or Violence	Non-Life Safety
Active Shooter or presences of explosive device	Alcohol possession or use	Anger Issues/management (non-life threatening)
Bodily injury and/or emergency condition	Animal Cruelty	Breaks school code of conduct
Child predator	Cannabis/other drug paraphernalia	Bullying/cyber-bullying/general teasing
Dating violence	Distribution of inappropriate photos	Creating a hostile environment
Disorderly/dangerous conduct	Drunk and/or under influence of other substances	Depression/anxiety (non-life threatening)
Domestic violence/victimization	Forgery/Falsifying documents	Discrimination
Drug use, distribution/sale and/or substance abuse	Graffiti and/or other defacing of property	Drug use NOT in progress
Emergency building condition (fire, collapse, explosion)	Hate crime/speech	Eating disorder/anorexia/bulimia
Gang violence/formation/threats	Sexting	General harassment of students/staff
Have attempted suicide and are requesting help	Theft	General school complaint
Human trafficking	Threat/ideation of performing a false alarm	Inappropriate behavior, language gestures
Individual is unconscious/unresponsive	Truancy/skipping school	Inappropriate bus behavior
Intend/threaten/ideate to commit suicide	Vandalism	Inappropriate intimidating physical contact
Intend/threaten/ideate to harm another person		Inappropriate use of technology/school equipment
Intend/threaten/ideate to harm building/property		Intention, discussion, and/or planning of any hazing
Missing/lost student, educator and/or administrator		Mean/cruel towards others
Physical abuse		Planned parties
Planned attack, shooting, fight/assault		Possession of lighter/matches
Presence of weapons (guns, knives, explosives)		Sexual harassment
Reckless driving on school property		Smoking tobacco, e-cigs or vapes
Sexual assault/rape		Verbal Abuse
Terrorism threat and/or ideation		

Building Principal – Referrals made to the building principal for administrative action or inquiry will be investigated and disposed of in accordance with School or District policies governing such incidents or reports.

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PATHWAYS/NEW CONSTRUCTION/TRANSITION COMMITTEE REPORT

Ms. Thomas noted the next committee meeting will be held on February 14, 2019 at 9:00 a.m.

STUDENT WELLNESS COMMITTEE REPORT

Ms. Thomas stated there are now 11 organizations involved with this committee to assist our students with mental health issues and drug & alcohol problems, etc.

PERSONNEL COMMITTEE REPORT

Dr. Susek presented the following report and recommendations for the Board's approval:

All appointments are made pending receipt of PDE required clearances, certifications, and any applicable pre-employment drug test.

A. Act 93

1. ~~That the resignation of **James Post** be accepted effective June 30, 2019.~~ **TABLED**

B. Professionals

1. That the request of **Carol Hiscox** for sabbatical leave for the second semester of the 2018-19 school year be approved.
2. That **Emily Banta** be appointed a Special Education Long Term Substitute Teacher for the remainder of the 2018-19 school year.
3. That **Alicia Burcicki** be appointed an Elementary Education Long Term Substitute Teacher for the second semester of the 2018-19 school year.
4. That the following professional employees be appointed as After-School SIG (School Intervention Grant) Teachers at an hourly rate of \$35. This tutoring program is fully funded by the Title I Grant Program and will take place at Kistler Elementary and Meyers JSHS. Actual teacher hours will be based on student enrollment. Salaries and benefits will not exceed the Title I allocation.

Keryn Bevan

5. That the following professional employees be appointed as RAISE (Reinforcing Academic Instruction for Student Excellence) Program teachers at a rate of \$35 per hour. This Saturday tutoring program is fully funded by the Title IV Grant Program and will take place at Heights-Murray Elementary School and Daniel J. Flood Elementary School. Actual teachers' hours will be based on student enrollment. Salaries and benefits will not exceed the Title I allocation.

**Dora Sims
Melissa Watkins**

Georgette Ferkel

6. That **Christine Edmondson's** status be changed from temporary professional employee to professional employee.
7. That the following temporary professional employees, having received their final satisfactory evaluation, be classified as permanent professional employees:

Dora Sims

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8. The following members of the professional staff, having made claim for an incentive raise under the WBAEA Agreement and having produced official transcripts listing the graduate credits earned, be granted the following effective September 4, 2018:

Master's +54

**Kelley Campas
Elias Cross**

C. Secretaries & Teachers' Associates

1. That **Danielle Sawicki's** request for unpaid leave beginning February 25, 2019 through March 29, 2019 be approved.
2. That **Jessica Miorelli's** request for unpaid leave beginning January 4, 2019 until approximately February 4, 2019 be approved.
3. That the resignation of **Monet Jones** be accepted with regret effective January 14, 2019.
4. That **Gina Roose** be hired as a 20 hour per week part time paraprofessional.
5. That **Christina Melendez** be hired as a 20 hour per week part time paraprofessional.
6. That _____ be hired as a 20 hour per week part time paraprofessional. **TABLED**

D. Custodians, Housekeepers & Food Service

1. That **Joseph Roman** be appointed a substitute custodian.
2. That **Damon Saxon** be appointed a substitute custodian.
3. That **Leonard Witzcak** be appointed a substitute custodian.
4. That the following employees be appointed as RAISE (Reinforcing Academic Instruction for Student Excellence) Program substitute cafeteria workers at a rate in accordance with agreement. This Saturday tutoring program is fully funded by the Title IV Grant Program and will take place at Heights-Murray & Daniel J Flood Elementary School. Salaries and benefits will not exceed the Title IV allocation:

**Judy Blaine
Cheryl Montigney**

E. Athletics

1. That the resignation of **John Quinn** as Coughlin's Varsity Girls Head Basketball Coach be accepted effective January 9, 2019.
2. That the resignation of **Donald Pientka** as Coughlin's Varsity Boys Volleyball Head Coach be accepted effective October 9, 2018.
3. The following appointments are made for the sport season and will be continued on a season to season basis unless, the post is declared vacant by the Board of School Directors. All appointments are effective upon all PDE required clearances and documents being submitted.

GAR Basketball	Volunteer Assistant Coach	Carlo Thomas
Field Hockey	Junior High Head Coach	Diane Breese
Football	Varsity 1st Assistant Coach	Edward Michaels
Football	Varsity 2nd Assistant Coach	Ted Jackson
Football	Junior High Head Coach	Michael Mitchell
Football	Junior High Assistant Coach	Joseph Gallamo

Dr. Susek moved, seconded by Mr. Geiger to adopt the report. The vote was as follows:

9 Ayes: Atherton, Evans, Geiger, Patla, Quinn, Susek, Thomas, Walker, Caffrey

3 Nays: Evans (B3), Patla (E - Football Varsity 2nd Asst, Coach), Thomas (E - Varsity Football 2nd Asst. Coach)

**SUMMARY OF MINUTES
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RESOLUTION

WHEREAS, the Board of School Directors of the Wilkes-Barre Area School District has determined that there will be no increase in the rate of any tax for the support of its public school for the 2019-2020 fiscal year by more than the index established by the Department of Education (Department) for the District;

WHEREAS, the Index for the District is 3.2%;

WHEREAS, The Board of Directors of the Wilkes-Barre Area School District does hereby certify that the District will comply with the procedures as set forth in Section 687 of the Public School Code as it relates to the annual budget for the adoption of its proposed and final budget;

WHEREAS, the Board of School Directors certifies that increasing any tax at a rate less than or equal to the established index will be sufficient to balance its final budget;

WHEREAS, the Board of School Directors certify that the District will submit information on a proposed increase in the rate of a tax levied for the support of the public schools to the Department on a uniform form prepared by the Department no later than five (5) days after the adoption of this resolution.

WHEREAS, the Board of School Directors certify that a copy of this resolution adopted pursuant to Section 311 of the Taxpayer Relief Act of Special Session No. 1 of 2006 will be sent to the Department no later than five (5) days after the adoption of this resolution;

WHEREAS, the Board of School Directors recognize that the District shall not be eligible to seek referendum exceptions under Section 333 (f) of the Taxpayer Relief Act; and

WHEREAS, the Board of School Directors recognize that the Department shall compare the proposed percentage increase in the rate of the tax with the index; within ten (10) days of the receipt of the information as required, the Department shall inform the District whether the proposed tax rate increase is less than or equal to the index.

NOW, THEREFORE BE IT RESOLVED, by the Board of School Directors of the Wilkes-Barre Area School District as follows:

The Board of School Directors adopts this RESOLUTION on the 17th day of January 2019 indicating that it will not raise the rate of any tax for the support of its public schools for the 2019-2020 fiscal year by more than the index established by the Department of Education for the District of 3.2%.

DULY ADOPTED, by the Board of School Directors of this School District this 17th day of January 2019.

Wilkes-Barre Area School District
Wilkes-Barre, Pennsylvania

Joseph A. Caffrey, President

Wilkes-Barre, PA
January 17, 2019
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Rev. Walker moved, seconded by Ms. Patla to adopt this Resolution. The vote was as follows:

9 Ayes: Atherton, Evans, Geiger, Patla, Quinn, Susek, Thomas, Walker, Caffrey

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**WILKES-BARRE AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS**

**RESOLUTION TO REAUTHORIZE THE CHARTER FOR THE OPERATION OF
BEAR CREEK COMMUNITY CHARTER SCHOOL**

WHEREAS, the Pennsylvania Charter School Appeals Board voted to approve a charter to operate a public charter school known as Bear Creek Community Charter School at a public meeting held on August 31, 2004 in Harrisburg, Pennsylvania; and

WHEREAS, pursuant to the authority vested in the Board of School Directors of Wilkes-Barre Area School District under the Public School Code of 1949, as amended, and the Charter School Law of 1997, as amended, 24 P.S. § 17-1701-A, et seq., a charter was granted on September 1, 2004 to Bear Creek Community Charter School to operate a public charter school at 2000 Bear Creek Boulevard, Bear Creek Township, PA 18702; and

WHEREAS, the Board of School Directors of Wilkes-Barre Area School District approved modifications to the original charter by resolutions dated July 27, 2006 and April 11, 2007; and

WHEREAS, on March 11, 2009 the Board of School Directors of Wilkes-Barre Area School District reauthorized the charter to operate Bear Creek Community Charter School for an additional five (5) year period commencing on September 1, 2009 and ending on August 30, 2014; and

WHEREAS, on February 10, 2014 the Board of School Directors of Wilkes-Barre Area School District reauthorized the charter to operate Bear Creek Community Charter School for an additional five (5) year period commencing on August 31, 2014 and ending on August 31, 2019, along with modifications to the original charter; and

WHEREAS, Bear Creek Community Charter School is seeking approval from the Board of School Directors of Wilkes-Barre Area School District for charter reauthorization for a subsequent five (5) year term beginning August 31, 2019 and ending on August 31, 2024; and

WHEREAS, Bear Creek Community Charter School is seeking approval of modifications and clarifications of the original charter, which are set forth in a document marked "Exhibit A" that is attached hereto and incorporated herein; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD SCHOOL DIRECTORS OF WILKES-BARRE AREA SCHOOL DISTRICT that it does hereby approve the reauthorization of Bear Creek Community Charter School for an additional five (5) year period commencing on August 31, 2019 and ending on August 31, 2024; and

BE IT FURTHER RESOLVED that the Board of Trustees of Bear Creek Community Charter School shall operate the charter school in accordance with the provisions of the Charter School Law of 1997, as amended, 24 P.S. §17-1701-A, *et seq.*, any amendments thereto enacted during the term of this charter and any regulations or standards applicable to charter schools; and

BE IT FURTHER RESOLVED that the reauthorization of this charter is specifically contingent upon operation of the charter school in strict adherence to the terms of the Charter School Application submitted by the Board of Trustees and approved by the State Charter School Appeal Board, except to the extent subsequently modified by the Wilkes-Barre School District, or modified herein; and

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BE IT FURTHER RESOLVED that Bear Creek Community Charter School shall ensure that all established goals will meet the minimum requirements of the Every Student Succeeds Act (ESSA); and

BE IT FURTHER RESOLVED that the Charter and the Charter School Application constitute a legally binding agreement for the term set forth above and the terms of said agreement cannot be changed absent a written amendment to this charter; and

BE IT FURTHER RESOLVED that this charter may be renewed for additional periods of five (5) years duration and upon any such renewal, a new charter shall be executed by the parties; and

BE IT FURTHER RESOLVED that this charter can only be terminated in accordance with the provisions of applicable law.

RESOLVED BY THE BOARD OF SCHOOL DIRECTORS OF THE WILKES-BARRE AREA SCHOOL DISTRICT this 17th day of January 2019.

Wilkes-Barre, PA
January 17, 2019
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**Ms. Thomas moved, seconded by Rev. Walker to adopt this Resolution. The vote was as follows:
9 Ayes:** Atherton, Evans, Geiger, Patla, Quinn, Susek, Thomas, Walker, Caffrey

RESOLUTION

WHEREAS, the Board of School Directors has approved the submission of PlanCon Part F and to the best of its knowledge and belief, the board of school directors certifies to the following:

1. The board will not enter into construction contracts until it has received written approval for PlanCon Part F, Construction Documents, from the Department of Education.
2. The board of school directors has obtained, or will obtain, all necessary approvals from local, regional, and state agencies relating to health, safety, design, planning highway access, and freedom from flooding and subsidence, prior to entering into construction contracts.
3. The board acknowledges that failure to obtain the requisite approvals prior to entering into construction contracts may be sufficient cause for the Department of Education to revoke its approval for this project. If approval is revoked, the project will not be reimbursed by the Commonwealth.

Wilkes-Barre, PA
January 17, 2019
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**Rev. Walker moved, seconded by Dr. Susek to adopt this Resolution. The vote was as follows:
8 Ayes:** Atherton, Evans, Geiger, Quinn, Susek, Thomas, Walker, Caffrey
1 Nay: Patla

NEW BUSINESS – No Report

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COMMUNICATION FROM SOLICITOR

The district has performed projects since 2007 going project labor agreements doing the world trades contractors enlistment. We are in the process of negotiating final project labor agreement with the trades for the new high school project. I cannot say more about all of the union business managers and agents for the cooperation and assistance they have given us in putting a labor agreement together.

Recently the Commonwealth court issued an opinion, which significantly questions the ability of government entities to enter into cost labor agreements. It is my advice to the board, based upon the uncertainty of the law, the Project Labor Agreement cannot be utilized for the construction of the new high school project. As a result of that, I request the following two motions:

Motion to rescind the Resolution of the Board of School Directors dated August 27, 2007 requiring Project Labor Agreements for all projects governed by the PA Prevailing Wage Act.

Motion by Rev. Walker, seconded by Ms. Patla to adopt this motion. The vote was as follows:

9 Ayes: Atherton, Evans, Geiger, Patla, Quinn, Susek, Thomas, Walker, Caffrey

Motion to terminate the Project Labor Agreement covering the Wilkes-Barre Area School District dated July 30, 2009 pursuant to Article 3 Section 2 of that Agreement.

Motion of Rev. Walker, seconded by Mr. Atherton to adopt this motion. The vote was as follows:

9 Ayes: Atherton, Evans, Geiger, Patla, Quinn, Susek, Thomas, Walker, Caffrey

Motion to approve the Retirement and Settlement between the District and the employee K.B.

Motion by Ms. Patla, seconded by Mr. Geiger to approve this motion. The vote was as follows:

9 Ayes: Atherton, Evans, Geiger, Patla, Quinn, Susek, Thomas, Walker, Caffrey

Motion to approve Permit Use Agreement with Jeddo Highland Coal Co for continued use of SMP No. 40840206 at a cost \$6.87 per day not to expected to exceed a cost of \$1,000 before we get our own permit.

Motion by Dr. Susek, seconded by Mr. Atherton to approve this motion. The vote was as follows:

8 Ayes: Atherton, Evans, Geiger, Quinn, Susek, Thomas, Walker, Caffrey

1 Nay: Patla

Motion to authorize the Waterfront Luxury Apartment complex to proceed with a public hearing.

Motion by Mr. Evans, seconded by Mr. Geiger to approve this motion. The vote was as follows:

9 Ayes: Atherton, Evans, Geiger, Patla, Quinn, Susek, Thomas, Walker, Caffrey

Motion to adjourn – Dr. Susek moved to adjourn, seconded by Mr. Geiger.

President Caffrey adjourned the meeting at 8:45 p.m.